

AKASH RANA

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SUMMARY

Strategic and Results-driven Professional with 5+ years of experience in Business Analysis, Consultancy, Product Management, and Account Management roles. A data-driven analyst with a track record of spearheading cross-functional teams in the development, documentation, and delivery of process innovations driving the attainment of business goals of the organization. Seeking Business Analyst or Product Managerial opportunities to transform company practices into fresh, cost-effective solutions leading to more efficient operations. Possess a **Masters's Degree in Computers Systems Engineering.**

HIGHLIGHTS OF QUALIFICATION

- Over **5+ Years** of expertise in defining business solutions in an IT environment - working with business owners and IT development staff
- In-depth knowledge of **Systems Development Lifecycle (SDLC)** methodologies like **Waterfall & Agile Methodologies** such as **Scrum**
- Proficient in creating **Wireframes, Mock-ups, and Software Prototypes** during pre-project and requirement phases using tools like **Balsamiq, MS Visio, Gliffy**
- Analysis of business requirements to develop **Functional and Non-Functional requirements, product backlog**, and preparing different artifacts such as **Functional Requirements Document (FRD), Software Requirements Specification (SRS), and Business Requirements Document (BRD)**
- Design **Business process models** using **BPMN** tools to express the business process, information flows defined by stakeholders
- Preparation of **UML Models** such as **Use Cases, State Machine, Deployment, and Activities** using **Microsoft Visio**
- Proficiency in writing **SQL queries** and working on **project & issue management** software like **Jira** and **Zoho Projects**
- Strong **listening and interpretative skills** for facilitating understanding of issues and solution Designs

KEY SKILLS

Tools: MS Visio 2016, Balsamiq 3.5, Gliffy, Jira, MS Word, MS Excel, Google Doc, Sheets

Modeling Languages: UML 2.5, BPMN 2.0

Web Tools & Technologies: HTML, CSS, JavaScript, SQL, Tableau

EXPERIENCE

OnGraph Technologies | Business Consultant | Noida

Jan 2019 – Present

- Consult clients to provide solutions for **product development, system changes, automation, and business process enhancements**
- Facilitate **corporate presentations, documents, proposals**, and manage the expectations of the customers with the development team to create solutions
- Compile the **functional & business requirements document** and share the requirements with the development team and assist them to understand the required changes
- Prepare and refine documents like **SRS, BRD**, and artifacts like **wireframes and mockups**
- Co-ordinated activities like **Project planning, budgeting & costing, client interaction & management, project management & quality plan, people & team management, testing, UAT, and Implementation.**

- **Acted as a liaison** between business and technical personnel to ensure a mutual understanding of processes and applications
- Interacted with client's to understand their need for **Mobile and Web Applications**
- Analyzed client's **business requirements** and processes through **document analysis**, interviews, **workshops**, and **work-flow analysis**
- Communicated client's business requirements by constructing easy-to-understand **data** and **process models**
- Translated stakeholder requirements into various different tangible deliverables such as **functional specifications**, **use cases**, **user stories**, **workflow/process diagrams**, **data flow/data model diagrams**

- Interfaced with clients to handle their queries and gathered **requirements**
- Headed **Brainstorming meetings** to identify **bottlenecks** as well as to improve existing processes
- Performed **Requirement Elicitation** and **Requirement Analysis** for various projects and Created **Business Requirement Document** for them
- Prepared **UML Behavioural models** for the project and created process models utilizing **BPMN 2.0**. Created wireframes and mockups using **Balsamiq 2.0**

- Acted as an **interface** between the client and the development team to facilitate effective communication and present an appropriate solution
- Engaged in gathering **software requirements/business rules**, and ensure alignment with development teams. Prepared **SRS and FRS** based on the gathered requirements
- **Communicated** effectively with clients to identify needs and evaluate alternative business solutions
- **Reviewed** the quality of deliverables prepared by the team before passing on to the client, using **testing** and **quality checks**

- **Developed and Automated** software tasks, processes using the company's **Automation Anywhere** product
- **Executed Project Work Plans** and **revised** as appropriate to meet changing needs and requirements
- Analyzed **user requirements**, procedures, and problems to provide the best solutions to the customer
- **Managed priorities** to keep the team on track to deliver a high-quality product using **agile** and **waterfall development** methodology
- Conducted **Training programs**, **Presentations**, and **Demonstration** of the product to educate clients on the basic technical details of the automation solution provided by Automation Anywhere, Inc
- Formulated **Cost and Effort Estimate**, in coordination with the marketing and development team, for the customers

EDUCATION

M.S., Computer Systems Engineering
Northeastern University, Boston, MA, USA

May 2012

Bachelor of Engineering in Production Engineering
Bharati Vidyapeeth University, Pune, India

May 2009