



## SHIVAKUMAR

1/4-1 daravendram(vill), Thally (post), denkanikottai (taluk), krishnagiri (dist),  
Tamilnadu

9786175192 | mshivakumar320@gmail.com

### Objective

As a recent postgraduate, I am seeking a role which allows me to continue learning and perfecting my skills as I provide high-quality work, and encourages me to flourish as a gratitude.

### Experience

- **Veritas engineering PVT.LTD**

Hr admin and executive

I have 1.8 years of experience as a hr executive

- 1).end to end recruitment
- 2). Entire circle of recruitment
- 3).time office management
- 4).compliance
- 5).conducting events
- 6).payroll activity
- 7). Manpower management

### Education

- **ATMA college Bangalore, Bangalore university**

MBA Finance and HR

65%

2020

- **Govt arts and science college hosur, periyar university**

B.com

65%

2018

- **Govt higher secondary school Belagondapalli**

12th standard

78%

2015

- **Govt higher secondary school Madhagondapalli**

10th standard

75%

2013

### Skills

- Basic computer skills
- Ms office
- Word
- Excel
- Tally erp9
- Smart and hard working
- Friendly attitude
- Time management

- Self confidence

## Projects

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- **A study on effectiveness of supply chain management nandhini pvt,ltd. Bangalore**

Internship is part of academic curriculum of MBA program. It is a 10week program conducting in between 3rd and 4th semester to provide industry exposure. And develop research orientation. This program has helped us in making industry ready and given us an insight about how managerial decision should be taken using the critical data inputs.

## Language

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- English
- Tamil
- Kannada
- Telugu

## Interests

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- Swimming, playing cricket, watching fictional and non fictional movies, listening music, writing stories.

## Personal Details

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- Date of Birth : 17/08/1997
  - Marital Status : Single
  - Nationality : Indian
  - Father Name : Mallesh
  - Blood group : Ab+
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