



**Senior Finance Analyst** specializing in accounting and finalization. Experienced with month / quarter / year end reconciliations like Balance Sheet, Inter Company etc. and reviewing / preparing all month close related JVs like accruals, prepayments, treasury, Hedge/FX, reclassifications, etc.

# PARTH THANKI

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## Skill Highlights

- Work Management
- Strong decision maker
- Complex problem solver
- Meeting deadline
- Innovative / Automation

## Languages

English proficient  
Hindi Native

## Experience

12/2019 to present

### Syngenta Services Pvt. Ltd., Pune, India

- Working together with global A2R teams to achieve end to end process and service performance
- Act as Subject matter expert in relation to one of the core A2R activities and supporting other areas as and when required
- Prepare and analyze – Inter Company, Balance Sheet Reconciliation, Bank Accounting, MEC Activities and Group Reporting teams collaborate effectively with Finance Operations Team
- Prepare and analyze – JVs related to Tax, Treasury Operations, FX / Hedge Adjustments, Accruals & Prepayments, VISA credit card expenses and month end related adjustments and reclassifications
- Working with bank technology team for auto posting of bank statement into SAP, analyzing issues for failure of interface and resolving it, very critical during month close due to deadline
- Timely delivery of relevant management reports and /or services to ensure accurate recording of all business transactions in ERP system (SAP FICO, S4 HANA & Fiori)
- Independently perform the activities with minimum supervision; provide regular status updates, issues & resolutions to the Team Leader / Supervisors
- Making timely and sound decisions on everyday issues and problems by applying accurate logic, appropriate knowledge, expertise, and common sense
- Preparation of internal and external audit information
- Assisted in migration of data from old SAP systems to new and matching the balances
- Assisting within the team with creating incidents on Service Now related to different access request or issues

# Experience

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07/2019 to 11/2019

## **Sr. Finance Analyst – Anvia Enterprise t/a fifty8**

- Managing clients from hospitality industry located in Caribbean and American area
- Reviewing and assisting in month end closing, Bank reconciliations, Billing and Invoices
- Preparing comparatives and analysis
- Preparing and uploading weekly forecast in accounting software
- Ensuring that the purchases are under budget and exercising controls as approver of Purchase Orders
- Reviewing Department and GL codes
- Preparing management reports for review and decision making
- Daily interaction with clients over emails

04/2018 to 06/2019

## **Process Associate – Ascendum KPS Private Limited**

- Finalizing accounts of clients from various industry like Farming, Real Estate, IT, etc.
- Preparing comparatives and analysis
- Tax & VAT finalization
- Ensuring accrual and prepayment journals are posted
- Ensuring that month end procedures are completed on time and accurately viz. Payroll Reconciliations, Tax Reconciliations, etc.
- Supporting the finalized account with Work Papers (excel) and Binders(pdf)
- Ensuring deliverables matches the deadlines prescribed by client
- Handling AdHoc requests from clients and delivering reports
- Assisting client in finalizing year end audits and queries from auditors.
- Managed accounts finalization of clients from various sectors like Farming / Real Estate / Sub Contractor / etc.

# Experience

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12/2014 to 03/2018

## **Asst. Team Leader – Paperchase Accountancy**

- Managing the accounts team comprised of five-six people
- Delivering monthly MIS reports to clients, budget comparisons and comparison with previous year
- Delivering break-even analysis, cash flow / fund flow analysis to stakeholders / investors on requirement
- As a team ensuring that month end procedures are completed on time and accurately viz. ensuring prepayments / accruals / adjusting / reclassification entries are passed accurately
- Ensuring payroll reconciliations, supplier reconciliations, tax Reconciliations, etc. are completed with marginal variance
- Payroll & Staff Loan for all employees in cooperation with human resources
- Managing vendors' payment through online banking and working with vendors to get best payment terms possible
- Handling AdHoc requests from clients and submitting reports
- Assisting client in finalizing year end audits and queries from auditors. Setting up a new client, analyzing client data and uploading it in accounting software
- Communicating with clients on phones/emails efficiently to collaborate with a global team
- Managed clients mainly belonging to restaurant industry

08/2014 to 12/2014

## **Accountant – Goedecke and Associates IT Services Pvt. Ltd.**

- Enforcing and utilizing corporate requisition process to create payments to vendors.
- Managing Accounts, Bookkeeping and creating financial statements.
- Streamlining banking activity by: maximizing use of electronic payments, consolidating transfers from corporate office, anticipating expenses in advance, working with vendors to get best payment terms possible
- Reporting on all banking activity using ERP system
- Ongoing training in ERP system and supporting Procurement Team in their use of accounting software
- Communicating via telephone, IM and email efficiently to collaborate with a global team

## Experience

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### Intern at Suresh R. Shah & Associates, Chartered Accountants, Ahmedabad

- All Accounting and Taxation activities like Accounts, Bookkeeping and preparing Financial Statement, Statement of Income and Income Tax Returns.
- Delivering monthly MIS reports to clients, budget comparisons and comparison with previous year
- As a team ensuring that month end procedures are completed on time and accurately viz. Payroll Reconciliations, Supplier Reconciliations, Tax Reconciliations, eManaging vendors' payment

#### Audits handled:

- Statutory Audit of Bank of India, Rajkot Branch
- Branch Statutory Audit of Oriental Insurance Ltd., Ahmedabad
- Statutory Audit of listed companies like Giriraj Steel Pvt. Ltd., Jyoti Resins Pvt. Ltd., etc.
- Internal Audit of Navakar Institute Pvt. Ltd.

## Education

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Master of Commerce (10+2+3+2), Gujarat University	2014-2016
Bachelor of Commerce (10+2+3), Gujarat University	2008-2011
Inter CA, the Institute of Chartered Accountant of India	2008-2010
High School (10+2), St. Xavier's Loyola, Ahmedabad India	2006-2008
High School (10), St. Ann's School, Ahmedabad, India	2007-2008

## Computer Skills

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**Accounting / Finalization Software:** SAP S4 Hana, Fiori, SAP FICO, CCH, Sage50, Xero, Access Dimensions  
**Microsoft Excel, Word & Outlook:** Highly proficient  
**Soft Skills & Computer training prescribed by the ICAI**

## **Extra-Curricular Activities & Interests**

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- Won second place in School Level Handwriting Competition
- Won second place in Inter-class Bournvita Quiz Competition at School Level
- Participated in 7th Science Olympiad examination
- Participated in Classmate Young Author Contest 2004
- Participated in the General Management & Communication Skill course organized by ICAI
- Regular member in School Cricket Team

## **Personal Details**

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- Date of Birth - 2nd June '90
- Marital Status is Married
- Hobbies are Playing Chess, Cricket & Listening Bollywood music
- Area of Interest is Management, Accounting Taxation & Invest Banking