

MING YANG, CPA (Licensed in November 2018)
CONTACT: (337) 515-4758 or mingyangsh23@gmail.com

PROFESSIONAL EXPERIENCE

Meloni Hribal Tratner LLP, Los Angeles County, CA
Supervisor

April 2020- Present

- Audit:
401(k) Audit for Casinos
Nonprofit Organization Audit for Private Foundations
- Tax:
Partnership and Corporation Tax Preparation (Form 1120, 1120S, and 1065)
Form K-1 Tax Reporting for Individuals including Public Traded Partnership (PTP)
Income Tax for Trust and Estates (Form 1041)
Gift Tax Return Preparation (Form 709)
Individual Tax Preparation
Estimated Tax Planning
Tax Research

Software Experience- Advance Flow, ProSystem fx Tax, QuickBooks

HNA Group, New York City Metropolitan Area, NY
Senior Accountant

February 2020 – April 2020

Real Estate Entity Bookkeeping;
Federal and NY State Tax Filing Cooperation with Paid Tax Preparer;
NYC Property Tax, Business Corporation Tax, and Commercial Rent Tax Filing;
Real Estate Entity Financial Reporting at subsidiary company level and assist with Financial Statements
Consolidation at the parent company level;
Cooperation with External Auditor

Software Experience- QuickBooks, Xero, Concur System

J. Walker & Company, APC, Lake Charles, LA
Senior Accountant

October 2018- February 2020

- Audit:
Understand client's business and industry
Prepare audit work paper for audit of governmental entities and non-for-profit organizations, including single audit
Prepare work paper for other attest and non-attest services including review, compilation, statewide agreed-upon procedures, and budgeting and forecasting
- Tax:
Prepare federal and state tax returns for S Corp, C Corp, and partnership
Handle IRS private letter rulings and state tax notice
Prepare payroll checks including periodic direct deposit
Prepare payroll tax forms, including federal tax forms 941, 940, Louisiana state tax forms L-1, L-3, SUTA, and form W-2, W-3
Prepare form 1099-misc and 1096

- Write-up and Compilation Service:

- Code and input bank statements
- Do bank reconciliations
- Make adjusting journal entries
- Prepare general ledger trial balance
- Prepare financial statements

- Client Accounting Service:

- Monitor and analyze client accounting data through reviewing general ledger, making adjusting journal entries, etc.
- Prepare or assist audit or review client prepare a full set of financial statements adhering to proper accounting methods, policies and principles (GAAP) including meeting pension and OPEB financial reporting requirements
- Review compilations in real estate, law firm, exempt organizations, etc.

- Accounting Software Training Service:

- Meet with client on-site to discuss overall business activities, setup of chart of accounts, overview of use of accounting software, the accounting process and recording business transactions in accordance with GAAP
- Continued training and overview of various accounting reports: General Ledger, Balance Sheet, Profit & Loss, Cash Flow, etc.

McNeese State University, Lake Charles, LA
Accounting Tutor

June 2016- September 2018

- Tutor students in higher level Accounting courses, including Introductory Accounting, Financial Accounting and Managerial Accounting
- Provide tutoring for small groups in an open lab setting
- Assist students in understanding subject material
- Offer suggestions for effective study techniques
- Maintain records of students tutored

J. Walker & Company, APC, Lake Charles, LA
Staff Accountant

June 2015- May 2016

- Individual Tax Returns Preparation
- Tax Research

Software Experience- Accounting CS, Fixed Asset CS, Ultra Tax CS, Financial Analysis CS, QuickBooks (Online, Desktop, Payroll Online)

The International Fraternity of Delta Sigma Pi, Eta Tau Chapter
President

January 2013- May 2014

- Foster Study Group of Business on Campus
- Launch Business Lectures for Members
- Elected as the delegate of Eta Tau Chapter attending the 49th Grand Chapter Congress held in Seattle Washington in 2013
- Volunteered to work for the Leadership Foundation Desk for the Congress

EDUCATION

McNeese State University, Lake Charles, LA, Graduation in May 2015
Bachelor of Science in Accounting