

MITEEKA SANKHLA

Address: Mahalaxmi Nagar, Indore (M.P)

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Career Objective: Seeking an entry-level position to kick start my career, utilize my skills, and expand my knowledge.

Academic Record:

- Completed Bachelor of Business Administration from Acropolis Institute of technology with Specialization in HR and Finance, (2015-2018) (Average-60%)
- Completed Master Of business Administration(MBA), Tonk (2020-2022) (Average-60%)
- Senior Secondary School Certificate (10+2) from CBSE with 75% in the year 2015
- High School Certificate (10th) from CBSE with 70% in the year 2013

Technical Skills: Ms-Excel,Powerpoint ,MS word

Experience:

Organization: Zehntech Technologies (International Sales)

Duration: 9 months

Description: As a BDE, I have the responsibility for lead generation and coordination with the clients.

Role: Business Development Executive

Training:

Industrial Training:

Organization: India Nivesh India Private Limited

Description: Prepare working model & final plan of action for clients

Provide & develop Financial Portfolio & suggest solutions

Promoting various projects of Corporate Marketing

Connect & Organize a Corporate Presentation for Investment awareness

Duration : 45 days

Role : Financial Advisor

Extracurricular Activities: Volunteer at Donate A Smile Foundation (Child Welfare, Motivate Handicapped students) 2020

Achievements:

Certificates in:

‘ABSTRACT AND COGNITIVE INTELLIGENCE’ by Anjaleena Soni

‘BRAND ARCHITECTURE AND DESIGN’ by Noorul Islam

‘START IT UP’ by Punit Modhgil

Participated in Youth Money Olympiad (YMO), (2016-17).

Strengths: Problem Solving, skills, analytical skill

Personal Details:

Date of Birth :13th February 1997
Gender : Female
Nationality : Indian
Marital Status : Unmarried
Languages : Hindi, English
Mother Tongue : Hindi
Father's Name : Nitin Sankhla
Passport Details : V2671400

Declaration: I hereby declare that the information furnished above is true to the best of my knowledge.

Place: Indore

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