

# PRAGYA SHROTI

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## EDUCATION

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### Master of Science, Information Systems

Aug 2015 – May 2017

University of Maryland Baltimore County (UMBC), USA

### Bachelor of Engineering, Computer Science

Aug 2011 – May 2015

RGPV University, India

## SKILL SET

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**Core areas:** SDLC, Project Management, Wireframing, Data Analysis, Requirements Management, Collaboration, XML, Process Design, Agile Methodology, People management, Data Mining

**Frameworks:** MS Project, JIRA, Trello, MS Visio, MS Office Suite, Balsamiq, Selenium, Adobe Illustrator, Power BI, Tableau

**Certifications:** Certified Scrum Product Owner

## RELEVANT EXPERIENCE

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### Product Analyst

Bank of the West | CA, USA

Oct 2019-present

- Work with project or functional leads in developing use cases/ scenarios, flow diagrams and performing workflow analysis
- Manage cross-functional projects by providing project leadership and daily management throughout the project from inception to delivery
- Work with the business transformation team in the change management for the existing process for enhancement and process improvement
- Work closely with Product Management group to provide data solutions to issues impacting customers
- Assist with building training material content for new functionality developed for Collections Management
- Performs in-depth analysis and provide recommendations into key performance metrics and goals
- Work with product development teams to integrate lifecycle and operations costs analysis into their product development process

### Technical Analyst

Bank of the West | CA, USA

Aug 2017 –Sept 2019

- Develop strategy and architecture for data requirements. Executes the strategy working with business data groups in line with the organization's business strategy and goals
- Work on systems specifications to develop, maintain and support automated business processes.
- Works on complex issues where analysis of situations or data requires an in-depth evaluation of variable factors
- Analyze requirements and document them with well-defined functional specifications
- Responsible for data analysis and generating the KPI metrics for financial model
- Building dashboard and reports to showcase the key operational progress
- Writes business specifications and forwards to technical staff for system development
- Lead the initiatives for offshore vendor management and operations

## **Business Analyst Intern**

May 2017-Aug

2017

Decathlon | CA, USA

- Worked with the country opening team on the USA project
- Defining and managing scope, budget, schedule priorities and risk throughout the project
- Requirement gathering and market research for business users
- Performing analysis and documentation about business processes and technology
- Working on the ERP tool for data refining and modification to aid in the trend reports on weekly basis

## **Business Analyst Intern**

Sept 2016 – Dec 2016

Scientific Systems & Software International (SSSI) | MD, USA

- Developed business architecture using requirements such as scope, processes, alternatives and risks
- Analyzed business requirements through document analysis, interviews and workflow analysis
- Liaise between business and technical personnel to ensure mutual understanding of processes and applications
- Tracked and managed project activities using JIRA

## **Quality Assurance Intern**

May 2016 – Aug 2016

Bayshore Networks | MD, USA

- Designed mock-ups and wireframes using Moqups and Balsamiq
- Drafted and maintained business requirements and aligned them with functional and technical requirements
- Translated stakeholder requirements into tangible deliverables
- Identified and reconciled errors in client data to ensure accurate business requirements
- Participated in client engagement to identify business rules and ensure alignment with development team

## **Technical Intern**

Jun 2014 – Aug 2014

IBM | New Delhi, India

- Communicated client's business requirements by constructing easy-to-understand data and process models
- Created business workflows using Microsoft Visio to document business requirements • Evaluated risks related to requirements implementation

## **ACADEMIC PROJECTS**

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### **Flying Fruit Café Ordering App (Interactive Systems)**

Aug 2016 – Dec 2016

University of Maryland Baltimore County (UMBC) | MD, USA

- Redesigned the existing order-sheet (paper) to automated ordering app using Moqups
- Performed end-user testing on the developed prototypes
- Performed usability testing and incorporated changes to improve overall user experience

### **UMBC Event Management System (Advanced Database Project)**

Feb 2016 – Apr 2016

University of Maryland Baltimore County (UMBC) | MD, USA

- Created a database for event management system for UMBC using SQL and PL/SQL
- Prepared entity-relationship diagrams
- Developed database triggers and stored procedures to meet business requirements

### **Mighty Mouse (Project Management)**

Aug 2015 – Dec 2015

University of Maryland Baltimore County (UMBC) | MD, USA

- Prepared Integrated Master Plan (IMP), Integrated Master Schedule (IMS) and project budget using MS Project
- Created test plans, test cases and corresponding test scripts for unit, system and integration testing

- Designed business automation workflows using MS Visio