

# Jay Dave

27/Karnavati residency, Opp. Shree Ram Park, Ahmedabad, Gujarat  
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## Summary

To obtain a new business development position utilizing my knowledge and selling abilities in business to business arena.

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## Employment History

### Business Development Executive

Versatile Technolabs Pvt. Ltd • Ahmedabad, Gujarat

10/2015 - 11/2016

- Identify and create business opportunities for Versatile's software services through bidding portals(e.g., Freelancer, UpWork).
- Generate leads through LinkedIn posts & messages and approach them.
- Collect the complete requirement from the client and ask questions(if required).
- Coordinate with the Business Analyst and share the ballpark estimation and timeline with the client.
- Prepare the proposal mentioning the timeline, sprints, etc.
- Be in touch with the client making sure everything is going smoothly.
- Try to get referrals and video testimonials from the client.

### Sr. Business Development Executive

Simform • Ahmedabad, Gujarat

11/2016 - Present

- Experience working with B2B and B2C to identify and generate business for Simform's software services.
  - Experience working with tech agencies, startups, and independent software vendors.
  - Set up weekly appointments/meetings with CXO, decision-makers, or company influencers and understand their offerings, needs, pain points, and business/engagement model.
  - Manage end-to-end client communication.
  - Set up in-person meetings for an onshore visit or consultants through emails, cold calls, and LinkedIn messages.
  - Explain Simform's services, walk the client through the presentation and identify the collaboration space.
  - Understand the client's requirement and share the brief with the Business Analyst team.
  - Set up a next-level call with the client and the Business Analyst to gather the requirement and pitch engagement models.
  - Experience building relationships by nurturing the client and developing and managing the sales pipeline.
  - Continuously be in the loop the project is in to be on the same page.
  - Be in touch with the client via Slack, Email, LinkedIn, or other communication tools.
  - Led data research team and managed the work allocation.
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## Education

### Primary and Secondary

Shreeji Vidhyalay • Ahmedabad, Gujarat

05/2010

### Higher Secondary

Sarthak Vidhya Sankul • Ahmedabad, Gujarat

05/2012

### Bachelor of Information Technology

HGCE College of Engineering • Ahmedabad, Gujarat

## **Languages**

English, Hindi, Gujarati, Sanskrit

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## **Achievement**

- Employee of the month - Versatile Technolabs Pvt. Ltd.
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## **Interests**

- Cricket
  - Table Tennis
  - Volleyball
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## **Honors and Awards**

- Best batsman - Simform Cricket league 2019
  - Best batsman - Simform Cricket league 2022
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