



BHARATH VIKKURTHI

3XCertified Salesforce Administrator

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PROFESSIONAL SUMMARY

Working as a Salesforce Administrator, I have extensive experience in

- 3 + Years of Overall Experience in Salesforce CRM platform.
- Worked as a Admin r for building a HRMS AppExchange Product named ConnectEazy
- Expertise in creating custom Objects, Fields, Page layouts, Record Types, Rollup Summary fields, Relationships, Validation Rules, Workflows and Approvals
- Good knowledge in Security and Sharing rules of object, field, and record level for different users at different levels of organization.
- Created various Profiles and configured the permissions based on the organizational hierarchy and OWD rules
- Expertise in Creating Reports and Dashboards
- Expertise in Multiple Currency Setup
- Expertise in Data Loader and Data Import Wizard functionality
- Worked on Salesforce workbench tool
- Expertise in change set deployment process
- Configuration and administration of Salesforce.com enterprise edition
- Experienced in the Testing and Development of Force.com
- Worked on Flows and Process Builder
- Familiarity with the Salesforce App Exchange, downloading packages and installing 3rd Party Applications.
- Created and maintaining documentation on processes, policies, application configuration and help related materials for user's
- Basic Knowledge on writing Apex class, Triggers and VF pages
- Basic Knowledge on Lightning Components
- Capable of working efficiently under pressure and training subordinates as need arises.
- A highly motivated, energetic individual, and a team player with excellent analytical and Problem-solving skills

WORK EXPERIENCE

- Working as a Salesforce Administrator in **Ritwik Software Technology Pvt.Ltd(A Youngsoft Company)**, Hyderabad.

PROJECT

Domain : Employee Portal
Role : Salesforce Administrator
Client : Youngsoft INC.



PROJECT DESCRIPTION

This Portal is mainly used by our Company Internally for all the Recruitment, Leaves, Timesheets, Assets, Projects, and Expense Management Purpose. By implementing this portal our company saved nearly 60% of their money spending on various applications to maintain these modules.

RESPONSIBILITIES

- Worked on the Salesforce Configuration like users, profile, role, and object creations.
- Created Custom reports and dashboards for various teams like Project Mangers, Recruitment, Accounts & Finance and Network Team's. Etc.
- Created permission sets for different users.
- Created Email templates.
- Worked on the permission set errors.
- Expertise in solving support tickets in the tool.
- Worked on Approval process for various requirement.
- Created web to lead forms for Youngsoft website.
- Created Flow for cloning the parent and child records.
- Worked on process builder to update the records, auto submit approvals, email alerts and record creation.
- Created workflow rules to change the record type of the custom object.
- Worked on the workflow rule for timesheet reminder and escalation emails.
- Good knowledge in currency setup.
- Provided support to 100 Salesforce users organization and acted as the primary point of contact for end-user support.
- Worked on Deliverability's in the tool.

OTHER TECHNICAL SKILLS

- Microsoft Technologies: SharePoint Office 365
- Design Tools : SharePoint Designer 2010 and 2013

CERTIFICATIONS

- My Certifications
 - Salesforce Certified Administrator
 - Salesforce Sales Cloud Consultant
 - Salesforce Platform Developer 1
- My Trailhead Details:
<https://trailhead.salesforce.com/me/bvikkurthi>



ACADEMIC PERFORMANCE

Course	Institution/University	Duration	Percentage
B. Tech (ECE)	Gudlavalleru Engineering College, Gudlavalleru	2012-2016	72%
Intermediate	Sri Chaitanya Junior College, Vijayawada	2010-2012	92%
SSC	Sai Ushodaya Public School, Gudivada	2009-2010	84%

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