OBJECTIVE

To work in a Project Lead (Technical Lead / Managerial) position managing and leading the efforts of a team towards meeting client expectations and delivering quality solutions to the clients with minimum cost and within the stipulated time frame. An enterprising and an energetic individual with a strong resolve to excel and deliver in a goal-oriented manner in all areas of life along with being a team player and a leader, I firmly believe in enjoying my work. In zeal to always seek challenges, I aim to pursue a career that will constantly provide me with new and diverse opportunities thus making me stretch my own capabilities and resulting in personal satisfaction & growth.

I am looking for an opportunity to be a part of an IT development organization which allows me to use my skills in application, product-based distributed application which values commitment, teamwork, creative and original thinking.

Professional & Skill Summery

- **5 years of working experience in Microsoft Technologies,** with Transmaxz Pvt. Ltd since April 2002.
- Experienced in understanding user requirements, business processes and procedures and in authoring business process, system requirements, designing solutions, development, integration and transition of applications.
- Talented and accomplished Information Technology professional with extensive background in Systems and Network Engineering, Design, Support, and Installation.
- Able to liaison between technical and non-technical persons.
- Onsite experience in Data warehousing & Administration at Internet Securities Inc.
- Expertise in all phases of software life cycle; ranging from requirements analysis, design, coding, debug, unit test, low-level trace, performance tuning, integration, test, configuration management, training and support; production and distributed application systems.
- Extensive project management experience with a track record of 100% successful on time on budget project completions.
- Expert time/resource management and multitasking skills.
- Multiple IT Certifications, including Microsoft Certified Professional (A++, M.C.P, M.C.S.A, M.C.S.E.).
- Excellent verbal, written and presentation skills.

Work Experience Details:

Transmaxz Infotech Solutions Pvt. Ltd. as CEO since April 2002
Company Profile

TRANSMAXZ INFOTECH SOLUTIONS PVT LTD offers business services useful to both large and small enterprise from Back office solution, customer solutions, IT solutions to Data entry scanning and web updates to processing performance Evolution Forms. The company can convert clients paper, book or old computer files in to organized useful digital information, there is no "one-sie-all" process for data conversion and capture, the company select the best method most appropriate for clients project whether its key boarding, optical character recognisation or double key entry with verification. The company provides full data entry, document conversion and management, indexing and file conversion services at low price. They are committed to the high accuracy, efficiency, economy and customer services in the business.

Transmaxz is one of the leading companies having strength of more than 45 employees. It is a project based company having various prestigious clients from across India. The company offers 200 seats across center offering 30/4 operation corner

- Back office solutions
- Customer solutions
- IT solutions
- XML, HTML
- Tagging
- Data entry
- Verification
- Form entry
- OCR
- Scanning
- Document conversion
- Administrative services
- All conversion work.

Company website: www.transmaxz.com

Profile included: **Business Development, Account Management, Contract negotiation and closing the deals,** Achieving Sales Targets, **Building Relationships** with new customers and reviewing the old Ones, Market Research.

Role: 5 years of working experience in **Microsoft Technologies** with T**ransmaxz Pvt. Ltd**. I have very good exposure in BPO and worked with Techbooks and also have the experience of running international call center projects like US UK Mortgage and US grant processes, Developed my own international predictive dialer had setup various call center across India.

Summery of Technology and Skill Used:

Window XP, Installation Mode, RIS (Remote installation service), System preparation tool, Unattended installation, Window Desktop, Managing desktop setting, Managing multiple Language and regional setting, Configuring accessibility feat, User & Group, Working with the user Account, Using the local User and Group utility, Creating a new User, Disabling user account, Deleting user account, Renaming user account, Changing user password, Trouble shooting user account authentication, Trouble shooting user account authentication, Domain user account authentication.

SOFTWARE KNOWLEDGE:
Mailing Systems: Outlook, Outlook Express, Ms-Exchange, Ms-Mail, Cc: Mail
Operating Systems: Windows
Hardware: Servers, Minis, Macros, and PC's
OS Server Window server Active Directory, DNS, DHCP, Certificate Server, Exchange Server

Industrial Training:
- Demonstrated skill in training and supporting end users as well as developing staff to achieve performance objective.
- Process based training.

EDUCATIONAL QUALIFICATION:

Professional Accredit
A+ +CompTIA (Registration No. 205795758, 205837599)
Microsoft Certified Professional Dec 2002 (ID- 3036-441)
Microsoft Certified System Engineer Aug 2003 (ID- 3036-441)
Microsoft Certified System Administrator Aug 2003 (ID- 3036-441)
Bachelors of commerce: Delhi School of Open Learning
Intermediate: B.I.E.C., Patna Bihar in Science stream with Physics, Math's Biology.
Matriculation: B.S.E.B., Bihar with General Science, Social Studies, Mathematics, Hindi & English

COMPUTER PROFICIENCY & AREAS OF EXPOSURE
Certification Held: A++, M.C.P, M.C.S.A, M.C.S.E.
Operating System: MS Windows 98, Windows NT, Windows 2000 server, Windows ME, Windows XP, Windows Server 2003, Windows Vista.
Data Base: MS-Access.
Application Software: MS-Office complete and other such Office tools including MS Project
Internet: HTML, XML

STRENGTHS

- Ability to perform development tasks with minimal supervision
- Passion to work, learn and always explore new things. Quick Learner and a self starter.
- Strong believes in the strength of team and enjoys working as a team member.
- Strong communication and team building skill with proficiency at grasping new technical concepts quickly and utilize the same in a productive manner.

PERSONAL DETAILS

Date of Birth:	25.09.1978
Nationality	Indian
Marital Status:	Single
Present Address:	New Delhi-110011
Languages Known	English, Hindi
Hobbies:	Listening to Music, Photography

DECLARATION
I hereby declare that the above information is true to the best of my knowledge on the date of writing.

(VIPUL PRIYA)

Date:

Place: New Delhi

Reference and letters of recommendations furnished upon request.

Microsoft Certified Professional