

My Cover Letter, Portfolio & CV

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Hi Team,

As a young and motivated individual, I am writing in response to your recently advertised position. I am interested in this position and my experience aligns well with the qualifications you are looking for. I am certain I would make a valuable contribution to your organization.

While responding to the specific requirements for this specified job position I would like to highlight how my experience can showcase my ability to meet each of these.

- **Project Strategist** -- Plan and manage multiple projects aligning business goals with technology solutions to drive process improvements, competitive advantage, and bottom-line gains.
- **Implementation** -- Spearheaded the implementation of system lifecycle and release/change management procedures used by development, testing, and migration teams.
- **Technology Roadmap** -- Ability to interact with diverse technical and non-technical groups spanning all organizational levels to create a solid technical roadmap.
- **Technical Management** -- Manage all the phases of the project by ensuring that business deliverables were in compliance with customer's requirements satisfying to customer's desire on time and with the budgetary provisions. Demonstrate acquired abilities to manage a project through its complete lifecycle viz. Initiation, Planning and Design, Execution, Monitoring, Control and close process/system including improvisation on customer's feedback.
- **Process Enhancement** -- Developed processes and procedures to align with the Bank's SDLC including the standardization of the requirements process and change control methodology. Scaled-up the process improvements and established operational stability with various process improvements that lowered risk and maintained quality, functionality that resulted in 99% uptime in Production and Non-Production system.
- **Influencing for Impact** -- Acting as a trusted resource and advisor to a wide network of colleagues with diverse personalities, creating influence strategies that cross organizational boundaries to achieve broad business goals, and anticipating issues or implications that their ideas would have on others and pursuing mutually beneficial strategies.
- **Leadership ability** -- Served as team lead, with absolute interface complying with a diverse range of client's requirements to complete some of the sophisticated projects. Lead the team which achieved an all-time high Customer Satisfaction Index (CSI).

Enclosed is my portfolio and resume that depicts my professional profile as they relate to the job position.

Many Thanks in advance for your kind efforts and valuable time you have spent in understanding my profile while considering my application for the job position.

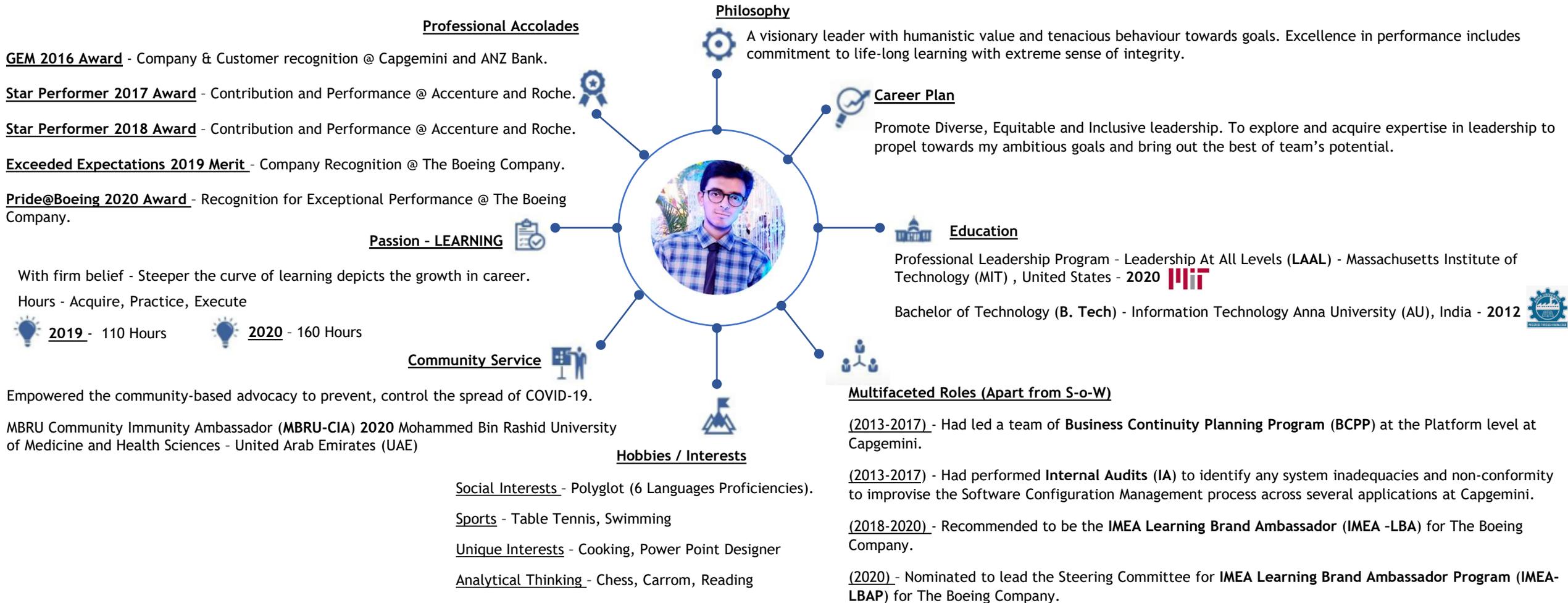
Earnestly look forward to hearing from you.

With warm regards and wishes for a pleasant day!

Vivek Harshavardhan TR

My PORTFOLIO

My exposure towards the industry over the past 8.6 years has taught me to think pragmatically and holistically, positioning me to imagine, collaborate, empower towards tangible objectives and strategic targets.



Statement Of Ownership - This portfolio is the signature design of Vivek Harshavardhan TR. It holds private and confidential information. Any of the contents shall not be Photocopied or duplicated without expressed permission.

VIVEK HARSHAVARDHAN TR

Release Management | Project Management | Devops | SAFe | Program Management | Learning Ambassador | Leadership | Software Configuration Management

CARRER OBJECTIVE

I wish to carve a niche for myself in the company that I work for, making seminal a contribution to its development and shouldering more and higher responsibilities as I grow with the organization using, to the best, continuously improving my skills and constantly honing them.

PROFILE

- 8.6+ years of extensive expertise in Release Management, Project Management, Devops, SAFe, Program Management, Software Configuration Management, Business Process Modeling, Business Requirements and writing technical specifications.
- Successfully worked on multiple business solutions in Insurance, Banking, Life Science and Aerospace domains.
- Developed processes and procedures to align with the Aerospace's SDLC including the standardization of the requirements process and change control methodology.
- Demonstrated acquired abilities to manage a project through its complete lifecycle viz. Initiation, Planning and Design, Execution, monitoring and controlling through Closing and also ensuring that business deliverables were completely satisfied with customer's requirements on time and within budgetary provisions.
- Scaled-up the process improvements and established operational stability with various process improvements that lowered risk and maintained quality, functionality that resulted in 99% uptime in the Non-Production system.
- Coach the team leaders to maintain consistently high standards of communication, productivity, and teamwork across all platforms.
- Empower the Agile Devops culture across different teams to showcase the benefits of Release management.
- Well exposed in balancing multiple competing priorities and thrive to succeed in a deadline driven environment.
- Partner closely with Product Management and Engineering leads to understand and influence product direction and ensure execution matches.

PROFESSIONAL ACHIEVEMENTS

➤ Executive Leadership (LP) -- LinkedIn Learning, United States	➤ ITIL 4 Foundation (IT Service Management) -- Axelos, United Kingdom
➤ Transitioning from IC to Manager -- LinkedIn Learning, United States	➤ Leading Globally -- LinkedIn Learning, United States
➤ Scaled Agile Framework 4 - Certified Practitioner (SAFe) - Colorado, United States	➤ IMEA Learning Ambassador 2019 & 2020 @ Boeing
➤ Certified Software Test Professional (CSTP) - STC Technologies, India	➤ Awarded Merit in Life Sciences Industry Capability Program -- (LSI-CP) 2017
➤ ISTQB/ISEB Certified Tester Foundation Level (CFTL) -- BCS The Chartered Institute for IT, United Kingdom	➤ ISTQB/ISEB Intermediate Certificate in Software Testing (CFTL) -- BCS The Chartered Institute for IT, United Kingdom

EXPERIENCE

THE BOEING COMPANY, India 
Release Manager



Team Size - 7
October 2018 - To Present

Technologies/Tools - SNAP, RMET, ESAT, Microsoft TFS, Microsoft Visual studio, GSEP (Service Now), Microsoft Azure Devops.

RESPONSIBILITIES AND ACCOMPLISHMENTS

- Facilitate release planning meetings with key stakeholders to identify proper sequencing of release packages and ensure that issues and risks are identified, understood, and dealt with in a manner that mitigates risk to scope and schedule.
- Spearhead the implementation of system lifecycle and release/change management procedures used by development, testing, and migration teams.
- Identify opportunities to make tactical improvements to the program/release management process.
- Drive multiple programs and defined scalable processes to increase the quality.
- Lead and co-ordinate the Go-Live activities including the execution of the deployment Plans and checklists.
- Provide leadership and mentoring to team members and new hires.
- Oversee release decisions and processes in terms of the big picture/cross-departmental impacts.
- Lead the effort of defining the IT strategic direction for release management tools for IT to ensure the process requirements of release management are built in.
- Work cross-functionally with development, engineering and technical architecture teams to deliver on the product/release roadmap.
- Assist in managing projects and interdependencies to ensure milestone adherence to ensure the integrity of the release can be measured.
- Facilitate Objectives and key results planning with geographical distributed teams
- Track and prioritize feature/surface/system development work from concept to launch and communicate progress to leadership and cross-functional teams.
- Forward plan the release windows and cycles across a portfolio, communicating release details and schedules to the Business as required.
- Measure and monitor progress to ensure applications releases are delivered on time and within budget, and that they meet or exceed expectations.
- Recreate key metrics and identify opportunities to make tactical improvements to the release management process.
- Lead project retrospective leadership meetings to review release and discuss risks and issues.
- Conduct Release Readiness reviews, Milestone Reviews, and Business Go/No- Go review.
- Participate in CAB meetings to discuss release scope and prevent roadblocks.
- Dial-in to Demand meetings to forecast future releases and negotiate Release issues and report the status of the Releases to Executives.
- Develop and maintain release calendar, dashboards with key milestones, delivery dates, and dependencies associated with software release processes and clarify the release process through work sessions, presentations, and formal documentation.
- Work with respective teams to produce Release Notes, Run Books, Implementation Plans, Play Books and Weekly Release Reporting.
- Involve in active interactions with internal and external customer meets with presentations.

ACCENTURE, India 
Lead Release Engineer



Client - F. Hoffmann-La Roche AG, Switzerland
Team Size - 5
January 2017 - September 2018

Technologies/Tools - Microsoft TFS, Zabbix , HP ALM, Microsoft Test Management, Microsoft Visual studio, LINQ pad, Microsoft Jam Software.

RESPONSIBILITIES AND ACCOMPLISHMENTS

- Lead the team which achieved an all-time high Customer Satisfaction Index (CSI).
- Reduced deployment duration by 50% by enabling teams to plan deployments more effectively.

- Create release management standards to be followed and educate external vendors on the release methodology and strategy.
- Served as team lead, interfacing with a diverse range of clients to complete sophisticated projects to meet client's requirement.
- Managed overall non-production environment usage, configuration, and scheduling of the different test environments for each release.
- Plan the release windows and cycles across a portfolio, communicating release details and schedules to the Business as required.
- Involved in Creating baselines, Project Areas, Streams, Components for several releases and identify the impacted areas and ensure the artifacts were secured successfully.
- Plan project review meetings to expedite requirements and resolution of project issues and provide release coordination and communication during and post deployments activities.
- Coordinate release content and effort based on the service request backlogs, pending service requests or change requests.
- Building the IT Release Calendar and Master Release Calendar in working closely with the IT Release Managers from different portfolios across IT and centralizing view of all releases.
- Clarified release process to IT and business through work sessions, presentations, and formal documentations.



CAPGEMINI, India
Senior Release Engineer



Client - ANZ Bank, Melbourne, Australia
Team Size - 5
January 2014 - January 2017

Technologies/Tools - IBM RAM, IBM RTC, IBM RBF, IBM Web sphere, EMAT, HP ALM, EMB+, IBM MDM, HP Quality Centre, Sort Site, Quick Test Professional.

RESPONSIBILITIES AND ACCOMPLISHMENTS

- Introducing and Implementing continuous integration principles and practices for code build and deployments using the RBF tool.
- Successfully managed multiple releases and changes under applications with traceability and visibility eliminating extensive manual work by setting, implementing and maintaining software configuration management processes and plans and IBM Rational Asset Manager workflow processes
- Developed release management documentation including internal deployments and User Access Management resulting in better planning, more efficient use of resources, less release fallout, and rework.
- Communicate all key project plans, commitments and changes including requirements, QA plans, schedule and scope changes.
- Maintained daily contact with concerned teams to follow up the status of work parking in each queue, and coordinate re-planning efforts due to non-recoverable date slippages.
- Continually work towards making improvements in the release process.
- Work with stakeholders and technical teams to convert business requirements into technical requirements.
- To ensure no recurrent issues of tracked software bug fixes in future releases and Report defects identified in Defect Tracking tool and follow through till defect closure.
- Performed Internal Audits to identify any system inadequacies and non-conformity to improvise the Software Configuration Management process across several projects.



CAPGEMINI, India
Release Engineer



Client - CNA Financial Corporation, United States
Team Size - 4
June 2013 - December 2013

Technologies/Tools - HP Quality Centre, Sort Site, Quick Test Professional.

RESPONSIBILITIES AND ACCOMPLISHMENTS

- Adequate exposure towards SDLC and STLC processes.
- Expert in Test Environments and Smoke Testing.
- Involved in manual and browser compatibility testing of insurance domain application.
- Executed software compatibility tests and documented the results.
- Proficient in creating Test scenario, test cases and execution of test cases.

- Preparing Defect Report and assigning the defects to developers.
- Participated in Defect Triage meeting.
- Provided quality updates to project leads.



DECLARATION

I hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

Bangalore, Karnataka 

A handwritten signature in black ink that reads "Vivek Harshavadhan TR".

VIVEK HARSHAVADHAN TR