

Mukkamala Tarun Aaron

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CAREER OBJECTIVE

To pursue a challenging career and be a part of a progressive organization that gives scope to enhance my knowledge, skills and ability to reach the pinnacle in the chosen professional domain with sheer determination, dedication and there by augment core managerial skills.

Professional Summary:

Currently working as a **Freelancer**. Conceptualizing and writing content following SEO guidelines to deliver keyword rich content. Thereby increasing market scope and attract target audience on various searches pertaining to the business. Previously worked as a **Project Manager** handling multiple Projects for prestigious clients across the Information Technology Domain. Expertise in understanding the business requirements, preparing all the documents with approvals for sign off, relaying the information to the Team and meeting the Project SLA dates accurately.

➤ Worked as a **Project Manager** for Tectoro from **Oct'17 to Jan '18**.

Project Manager	Core Competencies
Roles and Responsibilities	<ul style="list-style-type: none"> • Completely worked across the complete life cycle on various projects using Agile Methodologies. • Worked on project to generate Transfer Policy Statement with cumulative figures to be submitted to the Income Tax Department. • Worked on a Project for KYC and Portfolio Management for an Asset Management company in Hong Kong. • Preparing requisite documents for the Client Signoff and representing the required data in pictorial format for crisp and clear understanding by involving some flow-charts and explanation through diagrams built using Adobe Illustrator.
Milestones	<ul style="list-style-type: none"> • Completed Additional Projects for easy flow of information across the board by creating status tickets, assigning them, and closing them periodically. • Built in Additional projects to ensure the free flow of data across the board and thereby building in the steps or processes in the Client workflow and ensuring satisfaction of the Clients interacted with thereof. • Taking in all the information once and auto-populating where required thus ensuring Customer satisfaction by involving digital means and thereby attaining remarkable results and minimizing the scope for manual interventions and errors and thus ensuring quick and better results.

Technical languages	Angular JS, asp, asp.net, SQL Database, IIS, JAVA, MongoDB
Project Management Tools	Google ASANA, TRELLO, SPC, Microsoft Project
Projects	Blockchain, Salesforce and SEO

	Project Name	Description
Tectoro	Transfer Policy Study	To build a Transfer Policy Statement with minimal human intervention
	Cyber-Security	To maintain a list of steps to cross-check before undertaking the Project
	KYC	Avoiding Redundancy for some of pivotal information and thus gaining Customer Satisfaction
	Additional Projects	Peekr, CVDB, TP Benchmarking and others
	Project Name	Description
Stone Profits System	Stone Profits	Tracking of Inventory across the board with dimensions and pricing information and calibrate any changes against it respectively
	BCWSA (Berkeley County Water and Sanitation Association)	Maintaining a list of all the Water quantities and Purposes and sanitation needs
	Nationwide Credit Clearing	Automation of all processes and tagging based on different parameters
	Additional Projects	LGL Orders, Blankdogtag, Scoopaday and others

➤ Worked as an **Assistant Manager** for Stone Profits from **Nov'11 to July' 17**.

Assistant Manager	Core Competencies
Roles and Responsibilities	<ul style="list-style-type: none"> Client Interaction and keeping them informed of the various progressions or barriers in a comprehensible and easy fashion. Persuasive communication thereby brings in a steady and cozy environment for the Clientele towards the Organization and thereby building a good rapport Understanding strategic objectives of the organization and then work on achieving the same. Understanding the Accounting implications of all the various Transactions before building and thereby building all the required requisites with Accounting effects on the Financial books and statements accordingly. Planning and controlling the use of technical resources involved. Team Management and Leadership to handle the odds. Managing the Project modifications thoroughly and the need to integrate the same
Milestones	<ul style="list-style-type: none"> Launching of the new product "Keys" for Daltile or the Mohawk Group of Companies for the Online Inventory Management. Understanding the goals of the organization and develop a clear vision. This also involves translating these goals into implications for the operation's performance, objectives, quality, speed, dependability, flexibility and cost. End to end modeling of new products from Competitors Research, Functionality Research, Pricing Strategy and the marketing strategies and getting implemented along with the team. Website Development – worked on the website www.essemotorsports.com, www.thestonecollection.com helping the technical people understanding the functionality. Formulating Marketing Literature for various Stone Trade shows Started the new Business Cycle of Credit Clearing and setup the system that analyses 360-degree complete Business Flow and build up a complete system that caters to all their business needs.

- Worked as an **Account Manager** for Stone Profits from **Aug'10 to Nov'11**.

Account Manager	Core Competencies
Roles and Responsibilities	<ul style="list-style-type: none"> Managing support which includes direct interaction with various Business owners and resolving their queries. Implement the Project onto a new Business Environment by understanding their requirements and explaining the Global procedures and modifying external behavior of the Project and thereby building a confidence in the Client Reporting/Explaining to the higher Management about some major changes requested by many of Business Owners and implement them. Manage and build a trust in the Client by maintaining a continual dialogue with the Client and working towards enriching the Project and communication.
Milestones	<ul style="list-style-type: none"> Establishing healthy business relations with clients & external associates for securing repeat business & long-term loyalty and work towards solving their queries and complaints efficiently Taking Initiatives and responsibilities of the team Instrumental in developing and implementing changes to meet the Requirements for the Clients Sale cycle, Purchasing cycle, Block processing cycle, Inventory Management & Accounting life cycle design and workflow management. Providing any support for existing Clients in the program Training users of new clients about the software and usage

Academic Qualification:

- **PGDM in MARKETING MANAGEMENT** from Badruka College, Hyderabad from 2008 to 2010 with **81%**
- **PGDM in HUMAN RESOURCE MANAGEMENT** from Badruka College, Hyderabad from 2010-2011 with **83%**
- **Bachelor of Sciences in BIOTECHNOLOGY** from Andhra Vidhyalaya, Hyderabad from 2005-2008 with **65%**

Extra-curricular activities:

- **Winner** of Inter-School Essay Writing Competition held by Peerless Society.
- **Organized** a Rally against **Child Labor** in Hyderabad.
- **Trained the importance and need for Contraception** and the effects in Schools on behalf of **Catholic Health Association of India (CHAI)**

Personal Profile:

Father's Name: : M. Joseph

Father's Occupation: : Joint Director (Retd), Tribal Welfare Department

Date of Birth: :17th September 1987

Marital Status: : Unmarried

Passport Number: : G2562059

Residential Address: : Flat No:608, Titanium Tower, PBEL City,
Hyderabad – 500091.

PROJECT - I



Price waterhouse Cooper is an organization that is established to provide aid to different Businesses or companies globally with Accounting tasks like documenting, formulating and by tracking all the transactions and defining the appropriate documents for that Government appropriately. Thereby incrementing the volume of business by following the rule of land therefore enables the easy documentation and thereby reduces the work of Accounting firms to audit the various transactions of business individually and thereby summing the values to provide final documentation to the Government for Tax filing purposes. The online systems that are being built for PwC reduces a lot of man-hours involved in building the different documents depending on the nature of Business and transactions involved in the format with the verbiage defined by the Government of the land.

- 1) Helped in building a system where all the documents could be uploaded in desired format and would transcribe the data and would show the same under different Persons in the hierarchical cycle.
- 2) Totaling the numbers under various heads and then process the data to be used in appropriate Documents.
- 3) After the values are being input under various heads then being displayed to higher authoritative persons for validating the information and taking in any modifications if needed
- 4) If any correction is demanded then it is being sent back for recorection to the previous users who re-verify the data to be corrected and then amend it.
- 5) Thus when approved by all the hierarchy members then finally sent back to the Client who inturn submits the form with all the accurate information filled in to the government.
- 6) All the Projects built to ease in the work performed by various PwC employees on a daily basis.
- 7) The other Projects simultaneously built are maintaining all the CV's of the employees already employed for any internal requirements.
- 8) The core work is to **parse** the available or provided data into the required format as desired.

Resources:

1. Programming staff involved: 30+
2. Duration: 3-4 months

PROJECT - II



Nationwide Credit Clearing is an organization built to validate or re-run the Credit scores of Citizens of America. As better Credit scores imply for better Credit approvals from Financial organizations like Banks, Loans rendering organization against assets. An individual with a lower Credit score can apply for a Credit Revaluation to this Organization who will request some financial documents to be provided pertaining to the individual and thereby process a request to the Credit scoring organizations like Equifax, Experian and Transunion.

Project includes maintaining of the Data online with an SQL interface and .net framework on front end interface.

1. Maintain a List of prospective Customers.
2. Keep a list of Active Customers and their Credit Badge
3. Emails correspondence to Customers at regular intervals on the status of their File and progress for the same
4. Maintaining a track of Customer files or attachments provided by the individual
5. Automated texting the Customers
6. Defining a User friendly interface to make the work of the individuals easy and understandable.
7. Keep the online interface secure using SSL certificate where they could store the Credit card and private information secure.
8. Provide a web page where the Active Customer could Login with the Credentials provided to them and upload documents or find the status of their file or any other inquiry.

Resources:

1. Programming staff involved: 10+
2. Duration: 8-10 months



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**NATIONWIDE
CREDIT CLEARING**

January 31, 2017

To whom it may concern:

I have worked with Tarun over the last six years. Tarun has been extremely helpful with issues with my back end system for my company. Whenever I needed something, I would call or email him and the work would be performed and followed up with a phone call and email. If you're thinking of hiring Tarun I would highly recommend it.

Sincerely

Todd Stern

2336 North Damen Avenue • Chicago, Illinois 60647
773-862-7777 • Fax: 773-862-7703 • todd@mynationwidecredit.com

PROJECT - III



Berkeley County Water Sanitation Services is an organization established by the Government of United States to ensure proper vigilance and tracking of Sanitation services for individual home owners and Business Units in the Berkeley County (West Virginia State) and its neighboring cities. This organization keeps a track of all the Business units and homes in that geographical region with the requirement of water for their daily needs.

All the Data is maintained online via an SQL interface on the backend with their Data being stored in a SQL server and on the front end with a .net framework which is user-friendly and interactive.

1. Haulers/Containers, sizes and their tracking information
2. Requirement of business units in that geographical area and number of trips required per requirement
3. Financial Reporting
4. Graphical representation to ascertain easy forecasting of data
5. Pictorial analysis of raw data for easy interpretation.
6. Maintain a track of all the Data like Vendors, Customers and Business units in that area.

Resources:

1. Programming staff: 6+
2. Duration: 6-8 months

PROJECT - IV



AGM Granite is one of the largest Granite Distributors in the United States with Warehouses in Charleston, North Carolina, Georgia and Hiltonhead. It imports Granite Inventory from across the globe and markets them across United States. Have built a system to cater the daily operational activities and maintain the records only for easy accessibility and portable purposes.

The Project is developed with the backend information being stored in SQL server which could be accessed globally via a URL using Login Credentials provided by the Organization. It includes Inventory Management, Account Management and other activities which comprise of the Business Structure.

Designing their Website with all the competitors in mind and their representation.

1. Number of Users and their privileges and access control
2. Re-enforcing Credit controls all across the system.
3. Managing the Sales, Purchases cycle completely
4. Aid in generating the Financial Reports by tracking the information separately for different Financial Accounts.
5. Automated email documents could be sent online
6. Inventory management at all the different stages and calibrating the value of Inventory at any given point of time.
7. Tracking all the Transactions and their effect on the various Accounts at different points.
8. Maintaining a track of Customers, Suppliers, Vendors and their Products and their relevant information
9. Barcoding Inventory which will protect the Inventory against theft and thereby tracking them at all the different stages in the Sale Process.



January 30, 2017

Six years ago the company I work for decided it was time to make a systems change. We moved out of excel spreadsheets and into the world of internet technology. Tarun Aaron was my contact person for the new system program. This system was different than anything I had ever worked with, so I had a lot of questions that needed answers. He was prompt, patient and very respectful of my concerns and needs. He was also very knowledgeable about the system his company was offering us. I am very appreciative of all the hard work you put into helping me over the last six years Tarun, I wish you only the best on your future endeavors. Thank You, Tarun.

Thank you,

A handwritten signature in cursive script that reads "Melanie Richardson".

Melanie Richardson
Operations Manager
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