

AKASH RANA

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SUMMARY

Strategic and Results-driven Professional with 5+ years of experience in Business Analysis, Consultancy, Project Management, and Account Management roles

Possess a **Master's Degree in Computers Systems Engineering**. Seeking to obtain a challenging position as a Business Analyst that would increase business productivity of the organization and in turn enhance my skills and competency

HIGHLIGHTS OF QUALIFICATION

- Experience in understanding the required **Business change, Defining the needs** and thereby **Providing Value** by solution implementation
- Proficient in creating **Wireframes, Mock-ups, and Software Prototypes** during pre-project and requirement phases using tools like **Balsamiq, MS Visio, Gliffy**
- Proficient in Analysis of business requirements and in developing different artefacts such as **Software Requirements Specification (SRS), and Business Requirements Document (BRD)**
- Design **Business process models** using **BPMN** tools to express the business process, and information flows defined by stakeholders
- Preparation of **UML Models** such as **Use Case, Activity, State Machine, and Deployment Diagrams**
- Experience working with **cross-functional teams**, incorporating **conflict management, project management** and **solution implementation**

EDUCATION

M.S., Computer Systems Engineering
Northeastern University, Boston, MA, USA

May 2012

Bachelor of Engineering in Production Engineering
Bharati Vidyapeeth University, Pune, India

May 2009

KEY SKILLS

Tools: MS Visio 2016, Balsamiq 3.5, Gliffy, Jira, MS Word, MS Excel, Google Doc, Google Sheets, Adobe Premiere

Modelling Languages: UML 2.5, BPMN 2.0

Web Languages: HTML, CSS, JavaScript, SQL

Soft Skills: Strong Communication, Critical Thinking, Analytical, Prioritization, and Team Leadership skill

Hobbies and Interests: Guitar, Singing, Photography, Video Making and Editing

Certifications: Scrum Foundation Professional, Adobe Premiere Pro

PROFESSIONAL EXPERIENCE

OnGraph Technologies | Team Lead | Noida

Jan 2019 – Jan 2021

- Consulted clients to provide solutions for **product development, system changes, automation, and business process enhancements**
- Performed **Market Analysis, Competitive Analysis** and **SWOT Analysis** in order to understand the client's pain point, current trend, competitors and provided appropriate consultation

- Compiled the **functional & business requirements document** and shared the requirements with the respective stakeholders and assisted them in understanding the needs
- Prepared and refined documents like **SRS, BRD**, and artefacts like **wireframes** and **mockups**
- Coordinated activities like **Project planning, budgeting & costing, client interaction & management, project management, resource allocation, testing, UAT, and Implementation.**

NP Softech | Business Analyst | Dehradun

April 2017 – Dec 2018

- **Acted as a liaison** between business and technical personnel to ensure a mutual understanding of processes and applications
- Interacted with client's to understand their need for **Mobile and Web Applications**
- Elicited and analyzed client's **business requirements** and processes through **visual models**, interviews, **workshops**, and **work-flow analysis**
- Communicated client's business requirements by constructing easy-to-understand **Data** and **Process maps**
- Translated stakeholder requirements into various tangible artefacts such as **functional specifications, use cases, user stories, workflow/process diagrams, data flow/data model diagrams**

InfoVision Technologies | Business Analyst | Dehradun

Aug 2014 – Feb 2017

- Acted as an **interface** between the client and the development team to facilitate effective communication and present an appropriate solution
- Engaged in gathering **software requirements/business rules**, and ensuring alignment with development teams. Prepared **BRD and SRS** based on the gathered requirements
- **Communicated** effectively with clients to identify needs and evaluate alternative business solutions
- **Reviewed** the quality of deliverables prepared by the team before passing on to the client, using **testing** and **quality checks**

Automation Anywhere | Sales Engineer | Boston, US

Aug 2013 – June 2014

- Developed and **Automated** software tasks, processes using the company's **Automation Anywhere** product
- Executed **Project Work Plans** and **revised** as appropriate to meet changing needs and requirements
- Analyzed **user requirements**, procedures, and problems to provide the best solutions to the customer
- Performed **As-Is & To-Be Analysis**, and **Gap Analysis** to understand the current system and to propose the future state
- Conducted **Training programs, Presentations**, and **Demonstration** of the product to educate clients on the basic technical details of the automation solution provided by Automation Anywhere
- Formulated **Cost and Effort Estimate**, in coordination with the marketing and development team, for the customers