

# Sachin Kumar Rowlo

Rowlo Street, Vindhyagiri village, Post Rajipuram, Kaviti Mandalam, Srikakulam district, Andhra Pradesh-532322 India.

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To work in organization that provides a challenging opportunity to contribute my full potential for growth

## **PROFESSIONAL EXPERIENCE: -**

### **● Genpact: -**

Currently working in Accounts Payable- P2P domain as an **Associate** (From April 2021 to at present)

## **JOB DESCRIPTION: -**

### **PROCESS MANAGEMENT: -**

- \* Handling invoice processing for five countries
- \* Preliminary Reconciliation
- \* Month end closings (Reconciliation)
- \* Handling routine emails and follow up queries from client
- \* QC for invoice processing
- \* Help Desk for accounts payable
- \* DAT( Duplicate Audit Tool)

## **UNDEGONE TRAININGS: -**

- Outlook.
- Excel.

## **SYSTEM KNOWLEDGE: -**

Sales Forces

INTERNAL

SAP

CORA

**EDUCATION & QUALIFICATION: -**

Educational Qualification	University/Board	Percentage of Marks	Year of Passing
M.Com	Andhra University	70.02%	2018-2020
B.Com	Andhra University	71%	2015-2018
Intermediate	Board of Andhra Pradesh	73%	2013-2015
S.S.C	Board of Andhra Pradesh	67%	2013

**PERSONAL DETAILS: -**

Date of Birth            10<sup>th</sup>/Aug/1997.  
Sex                        Male.  
Nationality              Indian.  
Marital Status          Single.  
Languages Known      English, Oriya, Telugu and Hindi.

INTERNAL