

# Syed Mohsin

## SharePoint, Power Apps Developer

*Current location -Pune, Maharashtra*

*Email- [sdmohsin715@gmail.com](mailto:sdmohsin715@gmail.com)*

*mobile no. (+91) 8087798802*

### PROFESSIONAL SUMMARY

Experienced SharePoint Developer with 3 years of expertise in SharePoint Online, Power Apps, Power Automate and Migration. Possess excellent client communication, documentation, project management and presentation skills. Good Expertise in producing detailed project designs and skills in bridging the gap between business and technical teams to capture and document business requirements. Believes in transformation who work with individuals, teams, business owners, IT and leadership to ensure SharePoint design and processes satisfy business goals.

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### TECHNICAL SKILLS

- Web server: SharePoint Online.
  - Web development: Power Apps.
  - Workflows: Power Automate.
  - Migration Using Sharegate Tool.
  - Service Now.
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### WORK EXPERIENCE

#### **AJ Techsoft Pvt Ltd.**

SharePoint, PowerApps Developer

June 2020- Present

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### ROLES AND RESPONSIBILITIES

- In depth knowledge of SharePoint Online and Office 365 tenant administration, Monitoring.
- Built, executed, managed and maintained SharePoint sites and tools to facilitate project collaboration and productivity.
- Worked with site contents in SharePoint.
- Assigned permissions on different levels and also worked on item level permissions.
- Created views and index column in SharePoint list for handling large data.
- Worked with content types and site columns in SharePoint.
- Created Document Libraries, List Features, Site Features, Site Templates, version control, Content Types, Lists, Views, good experience with List formatting, Conditional formatting, worked with multiple types of columns like Index Column, Lookup Column and also worked on Announcements and Tasks.
- Created SharePoint pages and page layouts.
- Created user groups and provided permissions.
- Experience in design, develop, and maintain canvas apps in an organization.

- Experience in Application Life Cycle Management (ALM) deployment, configuration, management and modification of Canvas apps.
  - Worked with customized forms integrated with SharePoint Online.
  - Hands on experience on form control.
  - Created multiple apps using Canvas Apps, good knowledge of Model-Driven and power pages.
  - Good experience with PowerApps Forms (View, New, Edit), Gallery Control and Customized Forms.
  - Worked in multiple environments like Development, Production, Sandbox, and Default environment.
  - Worked with different kinds of Data Sources like Excel, Share Point, Dataverse, and Collections.
  - Have experience with delegations, components, and delegable functions.
  - Worked with import-export of Apps from Development to Production Environment.
  - Good hands-on trigger and actions, variables and compose actions.
  - Created multistage approvals as per requirement using different workflows.
  - Service Extended support requests.
  - Worked as a support Engineer's role which involves resolving highly intricate and complicated problems that required extensive knowledge and expertise in a particular product or product line. These issues often require navigating complex political situations, and exceptional customer service skills are necessary to handle them effectively. Additionally, the support provided may extend to other product lines, necessitating a comprehensive understanding of multiple products.
  - Analyze business requirements; communicates technical topics to non-technical audience
  - Worked on Service Now Processes like Incidents, Enhancement or Changes.
  - Migration experience using Sharegate.
  - Performed various migration jobs such as Pre check Migration, incremental migration, Scheduled Migration.
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## **Project 1**

Client Name: Raysut cement, Oman

Project Name: Supplier Management System

The Project involved SharePoint for Backend Technology, Power Apps for Frontend and Power Automate for Approval Flows.

Roles & Responsibilities: -

- Created Libraries, SharePoint lists and added various columns to store the various types of data of the suppliers.
- Customized the SharePoint lists to include additional fields, views and forms.
- Worked extensively on making system user friendly and easy to navigate.
- Used PowerApps to create a custom application that allows users to view, create and

edit supplier records.

- Integrated the PowerApps with the SharePoint list to ensure that all changes made in the app are reflected in the SharePoint list.
- Used Power Automate to create a workflow that automates the supplier onboarding process.
- The user could enter details of a new product in a separate form and then could check the updates in the gallery provided. Each product had to undergo 4 predefined phases. Based on the success in quality test performance, approval was given. In case of failure in test performances, the rectifications were made and then approval was given.
- The Project involved SharePoint for Backend Technology, Power Apps for Frontend, and power automate for Approval Flows.

## **Project 2**

Client Name: Blackline Aluminium, Ontario, Canada.

Project Name: Spandrel Glass development & management System.

Blackline Aluminium is a recognized and established leader in Window manufacturing business in Canada.

Technologies used: SharePoint Online, Power Apps, Power Automate & Power BI.

Roles & Responsibilities: -

- Used SharePoint for back-end technologies and as per the requirements of the client created multiple lists for the different stages of applications and approval.
- Used Different types of columns and Content types.
- Used Power App as a front-end technology.
- Developed multiple-screen PowerApp applications on Canvas as per the demand of the project.
- The home screen consists of a Component and a Power BI chart.
- The second screen consists of a Browser gallery with an edit option and Icon for New Applications.
- Power app Applications contain three different forms (New, View, and Edit modes) on different screens, to fill in additional information.
- Power Automate trigger flows and actions on the listing of requirements to Final Approval, through emails.
- The Sales and Marketing Manager of the company generates Clients' requirements for Fertilizers by filling out application forms (New, View, and Edit mode) on PowerApps, and its Data is stored in a back-end SharePoint list.
- Power Automate flows get triggered and after a Gallery view, an approval action reaches the Production Manager.
- After approval, a Button "Fill additional details" get visible on the Gallery template, on clicking a cascading supported new Power App application accessible to and filled by the Sales and Marketing Manager.
- Through Power Automate its approval goes to Finance Manager to sanction finance,

but on any modification in existing data, 1st flow stops, and a new flow runs to follow standard protocols.

- Additional details displayed on the gallery with search, filter, and edit options.
- Finance Manager's approval is final, and through Flow, a mail is generated for the production Manager (to begin the production) and the sales and Marketing Manager (as an acknowledgment).

### **Project 3**

Client Name: Dalton Electrical, New Zealand.

Project Name: Onboarding Accelerator System.

Onboarding Accelerator System aimed to optimize the process of integrating new employees into the organization. The Project's objective was to create a smooth and effective experience for incoming staff members.

Technologies used: SharePoint Online, Power Apps & Power Automate.

Roles & Responsibilities: -

- As part of this project, I was responsible for designing and developing SharePoint Online sites that facilitated the Employee Onboarding process. Additionally, I worked on creating a user friendly Power Apps interface to guide new hires through the onboarding process.
- Collaborating with the HR and other departments, I actively gathered requirements and designed an effective onboarding process that met the needs of all stakeholders.
- In my roles, I was also responsible for managing and maintaining document libraries, lists and workflows within the SharePoint environment.
- To ensure successful adoption of the Employee Onboarding solution, I provided training and support to HR and other departments on how to effectively use the system.

### **Project 4**

**Project Name: Sharegate Migration**

Worked on Server to Online migration as well as Online to Online migration.

Client Name: Madinat Al-Dawaa Pharmaceutical Industries, Jeddah, Saudi Arabia.

Roles & Responsibilities: -

- Assessed and analyzed the current SharePoint environment, including the number and size of site collections, subsites, lists, and customizations.
- Developed a migration plan and strategy which included identifying which content and customizations need to be migrated.

- Determined the migration approach and defined timelines and resource allocation.
  - Performed various migration jobs such as Pre check Migration, incremental migration, Scheduled Migration.
  - Conducted testing to ensure that the migrated content is functional and meets performance requirements and collaborated with stakeholders to resolve any issues.
  - Troubleshooted migration issues and resolved them in a timely and effective manner.
  - Documented the migration processes and procedures for future reference and audit purposes.
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## **Education**

BE in Civil Engineering, Dr. Babasaheb Ambedkar Marathwada University, Maharashtra.

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## **Soft Skills**

- Leadership
  - Effective decision-making and task prioritization
  - Quick Learning
  - Teamwork
  - Building Relationships
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## **Hobbies**

Reading books and playing cricket.

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## **PERSONAL DETAILS**

- Name: Mohsin Syed
- Date Of Birth: 13<sup>th</sup> july 1997
- Gender: Male
- Marital Status: Single
- Nationality: Indian
- Religion: Islam
- Language: English, Hindi, Urdu, Marathi.

- Address: Plot No.12-A, Gut No. 2/3, Afroz Shahin Manzil, Near Hamd Masjid, Arif Colony, Aurangabad, Maharashtra-431001.

DECLARATION : The above-given information is true to the best of my knowledge & belief.

