PALASH JAIPURKAR

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Seeking managerial assignments in the field of Business Analysis / Business Analytics

PROFILE

- A Certified Investment Banking & Operations Professional offering over 2 years of experience in business analysis, strategic planning, project management, business planning, data management, etc.
- Currently associated with **Capgemini, Pune, Maharashtra as Business Analyst**; pursuing **Masters in Data Science and Business Analytics from Mccombs University of Texas At Austin – Texas**.
- Proficiently compiling research data and giving professional presentations highlighting finds as well as recommending optimizations.
- Proven track record in managing complete process operations entailing resource / shift management, work allocation, documentation verification, cross-functional coordination, month-end closing and MIS reporting activities within time & accuracy norms.
- Skilled in implementation of SOPs, best practices, internal controls, process reviews, quality checks and audits for maintaining CTQ (Critical to Quality) targets.
- Demonstrated abilities at preparing weekly, monthly and quarterly reports, all sales deals and other process related reports.
- An effective communicator with strong analytical, problem solving and interpersonal skills.

CORE SKILLS

- Strategic Planning
- Business Process Mapping
- Data Analysis
- Predictive Modeling

- Disaster Recovery Planning
- Planning and Execution
- Cost Reduction
- Strategy Realignment

- Project Management
- Business Planning
- Data Management
- Team Management

EMPLOYMENT RECITAL

Since Jul 2018
Capgemini, Pune, Maharashtra as Business Analyst

Key Deliverables:
- Conferring with existing and potential customers to assess requirements and propose optimal solutions; managing revenue models, process flows, operations support and customer engagement strategies.
- Evaluating diverse organizational systems to identify workflow, communication and resource utilization issues; supporting clients with business analysis, documentation and data modeling.
- Keeping a track of detailed hours and expenses for each project with 95% accuracy rate; managing onsite personnel and liaised between team and senior management.
- Offering expertise on employee and business development plans to enhance implementation and routine oversight; authoring detailed work plans to meet business priorities and deadlines.
- Providing management with economic impact and compliance issues surrounding key business decisions or deals; preparing weekly, monthly & quarterly reports, all sales deals and other process related reports.
- Constantly following-up and updating the deal status on the piped opportunities to the sales management; performing validation & quality check of process completed by supporting team members.
- Validating all steps of documents for 100% accuracy, correctly documenting the various steps of process cycle; implementing SOPs / guidelines for ensuring that process operations are as per quality standards.
- Addressing client / stakeholder queries and taking appropriate actions for enhanced client satisfaction; managing escalated cases and ensuring quick resolution.

> Driving process improvements; recommending and implementing ways to increase productivity and quality of the team.

INTERNSHIP

Organization Name: Gera, Pune, Maharashtra
Duration: May 2017 – Jul 2017
Role: Intern
Responsibilities:

> Supported research and development efforts to create new products, equipment and processes as well as design and implementation of survey instruments such as telephone questionnaires to obtain study information.

> Researched various subjects that were related to project and presented information to appropriate stakeholders; evaluated potential subject participants to assess suitability for planned studies.

> Gathered, arranged and corrected research data to create representative graphs and charts highlighting results for presentations.

> Performed research into study topics to increase knowledge and ability to provide valuable contributions.

SCHOLASTIC

Pursuing
Masters in Data Science and Business Analytics from Mccombs University of Texas At Austin – Texas (Project - Statistical & Probabilistic Analysis of Store Sales, University Survey, & Manufacturing data / Uber Drive)

2018
B. Tech. (Electronics and Telecommunications) from College of Engineering Pune, Savitribai Phule Pune University, Pune, Maharashtra

2014
12th from Shivaji Science College – Nagpur, Maharashtra State Board

2012
10th from Bhartiya Vidya Bhavans, Nagpur, CBSE

CERTIFICATIONS

> Successfully recognized as Certified Investment Banking & Operations Professional (CIBOP) in 2019

TECHNICAL FORTE

> Well versed with Jira software, Visio, Python, Data Science, Analytics, statistics, data mining, Windows, MS Office and Internet Applications.

PERSONAL SNIPPETS

Date of Birth: 2nd April 1996
Languages Known: English, Hindi and Marathi
Address: 51A, Ambedkar Square, CA Road, Nagpur, 440008