

# CURRICULUM VITAE

## SURENDRA KUMAR YOGI

### Permanent Add.:-

Plot no.- 9, Jogiyu ka mohalla,  
Aidan ka bas, Post Jobner, Jaipur 303328  
**Contact no:** 8769590580, 8302051360  
**Email :** yogisarkar8769@gmail.com,  
yogisurendra99@gmail.com

### CAREER OBJECTIVE

To work with an Progressive & growing organization, so as to enhance my knowledge and sharpen my skills that will help me to reach to better position through my contribution that add a value to the organization.

### EDUCATIONAL QUALIFICATION

- 10<sup>th</sup> passed from RBSE Board.
- 12<sup>th</sup> passed from RBSE Board.
- B.A. Final from University of Rajasthan.
- ITI from Govt. College, Banipark, Jaipur

### WORK EXPERIENCE

- 2 year work experience in Jumio India Pvt. Ltd. (Formally Goyanka Technology Pvt. Ltd.) as a Process Associate.
- 3 Year work experience in Jaipur Gems & Jewellery (The Ring World) as a Business Development Executive.

### COMPUTER SKILLS

- Basic knowledge of computer & RS-CIT

### ROLES & RESPONSIBILITIES

#### ❖ JUMIO INDIA

- ✓ Manage daily activities as set by business requirements.
- ✓ Perform regular standard task as per process.
- ✓ Effective business communication.
- ✓ Identify Process Efficiencies.
- ✓ Investigate & Research on the given request.

## ❖ THE RING WORLD

- ✓ Generating leads & working closely with customer to determine their needs about our products.
- ✓ Promptly Resolve Customer complaints & ensure maximum clients satisfaction.
- ✓ A good understanding of loose Diamonds certified Diamonds Jewellery
- ✓ Analysis of the customer needs to meet their requirements.
- ✓ Knowledge of Natural & Lab grown Diamonds.

### PERSONAL DETAILS

- Father's Name : Mr. Rameshwar Lal Yogi
- Date of Birth : 03 July, 1989
- Language Known : Hindi, English
- Material Status : Married
- Sex : Male
- Religion : Hindu
- Nationality : Indian

### DECLARATION

I hereby declare that all the above mentioned information is true to my knowledge and I am ready to provide testimonials as and when required.

DATE – \_\_\_\_\_

PLACE – JAIPUR

(SURENDRA KUMAR YOGI)