

NISHITH KIRIT DOSHI

Mumbai - 400066 | +91-98200-64370 | nkd8477@gmail.com

LinkedIn: <https://www.linkedin.com/in/nishithdoshi/>

Profile Summary & Career Objectives:

- Accomplished and result-oriented IT Professional and non-techno-functional **Program Manager** with 20 years of experience in diverse domains, such as School Information Management System (SIMS), E-learning, E-Commerce, Banking, Finance, Telecom and Healthcare
- Proficient in creating robust organizational processes and translating them into long-term operational practices with multivarious benefits reflecting on the project, leading to (but not limited to) good project data, timely deliveries meeting and exceeding client expectations, and efficient resource and budget management
- Seeking to associate with a leading organization as a **PMO/Sr. Program Manager/Sr. Project Manager/Delivery Manager**, where I can provide my experience and expertise by applying my diverse skills within the context of interdisciplinary teams, leading to professional growth

Key Attributes:

✓ Program Management	✓ Project Management	✓ Quality Test Management
✓ Project Dashboard Management	✓ Project Documentation	✓ Team Utilization Management

Competencies Overview:

Program Management

- Liaising between the senior management and Project Managers
- Managing different projects and leading a group of Project Managers
- Creating robust processes for accurate presentation of project statistics
- Creating Agile processes and introducing Project Management tools for smooth execution of projects
- Conducting regular Scrum of Scrums meetings with the various project leads and Project Managers to discuss project status, client feedback, solutions, timelines, etc.
- Creating project dashboards and utilization reports for different project teams

Project Management

- Managing projects end-to-end using Agile processes and with the help of technical leads using Project Management tools like Jira and TFS, while maintaining full quality clearance
- Liaising between Product Managers and project teams
- Conducting regular Scrum meetings to discuss the project status; creating bi-weekly sprint cycles and adding project requirements; attending sprint planning meeting with Product Managers and clients; conducting sprint demos by the technical leads and retrospective sprint meetings with the management and the teams
- Creating project dashboards in Jira for the senior management

Test Management

- Managing testing teams and supervising different types of testing activities (manual and automation)
- Ensuring STLC processes are followed while performing testing activities as per project requirement
- Performing ad hoc testing pre- and post-release on the live production environment at the client's end
- Creating different types of testing reports like defect metrics, test metrics, test coverage, bug reports, etc.

Education:

Stream	Year	Class/Percentage	Board/University
B.Com.	1998	II	University of Mumbai
HSC (XII)	1995	47%	Maharashtra Board
SSC (X)	1993	54%	Maharashtra Board

Professional Qualifications:

Diploma	Certification	Institute	Year
Diploma	Project Management	EPMC	2017
Diploma	Advance Quick Test Professional	Qualisoft Technologies	2010
Diploma	QCST Course in Manual Testing	Qualisoft Technologies	2008
Diploma	E-Commerce Web.com Course	Boston Institute	2001
Diploma	Desktop Publishing Course	Computer Station Inc.	2000
Diploma	Basic Computing Course	Computer Station Inc.	1999
Diploma	Financial Accounting Package	Compusoft Institute	1998
Diploma	Computer Science Hardware Course	Vidhi Institute	1997

Technical Qualifications:

Program Management	Project Dashboard, Worklogs Report, Team Utilization, Project Health Report
Project Management	TFS, Jira, Draw.io, Bubble, Project Plan
Test Management	Jira, Redmine, Team track, OTRS
Software Testing	Functional, Regression, Re-testing, Compatibility, Usability Browser Stack, etc.