

**NAME: DALAL RAKESH YASHWANT**

**E-MAIL: [dalalrakesh85@gmail.com](mailto:dalalrakesh85@gmail.com)**

**MOBILE: 09561757107**

## **OBJECTIVE**

Intend to build a career with leading corporate environment to pursue a challenging carrier in Field. Where, I can use my skill for the growth of organization and for my personnel development as well.

Willing to relocate as per work requirement of organization.

## **CAREER HIGHLITS**

- He is based out of Bangalore and has Total Years of Experience of **4.2 years and SAP 3.8 Years** of consulting experience in SAP Finance and Controlling implementation, Rollout, Support and Maintenance, Enhancement, Data Migration, and Testing with the best practice adherence.
- Involved in **2 Implementations, 1 S4-HANA Migration support, and 1 Roll out of the project** of SAP R/3 system.
- Lastly associated with **RNL laboratory & Nuvoco** as an SAP FICO Consultant.
- Worked on **SAP New GL functionality** with ECC 6.0 and knowledge of upgrade project with New GL including its functionalities for Document splitting.
- AR Cycle - Park n Post Customer Invoices, E-Invoice Creation, Debit Note/Credit Note, Manual Incoming Payment, Commissions, Advance Refund, Security Deposit, Cash Discount, Credit Control Management for Customers, Post Dated Cheque, Bulk Upload, Block/Unblock, Reports. The new General Ledger Activity.
- Integration of FI with MM and SD with Procure to Pay and Order to cash Cycles. Conducted internal and extremal training to peers and client's team.
- Good understanding of the Business requirement, Project Planning-Business blueprint preparation/Proposed process flow design document, Preparation of training documents, project go-live launch, post-project go-live support.
- Extensive experience in developing specifications Custom Reports.  
Lead team for Support and Data Migration engagement
  
- Total **8** Years of experience in Accounts & Finance Domain.

## **CORE COMPETENCIES**

### **SAP FICO**

- Mapping business requirements and undertaking gap analysis.
- FI configuration testing is based upon existing business processes and business scenarios.
- Understanding business processes, studying and analyzing workflow to design solutions.
- Assessing the different business scenarios under the SAP environment.
- Deciding logic for master data, and troubleshooting the problems appearing in the preparation of master data as:
- **FI Enterprise Structure:** Chart of Accounts, Fiscal Year, Company Code, Business & Functional Areas.
- **General Ledger:** Account Groups, GL Master Records, New GL configuration, Document Splitting, Sample Accounts, Field Status Groups, Posting Keys, Intercompany Account Posting, Account Display, Number Ranges,

- Document Tolerance Groups, Financial Statement Versions and Special Purpose Ledgers.
- **Accounts Receivable:** Customer Groups, Customer Master Data, Billing, Payment Terms, Interest Calculation, Incoming Payments, Dunning, AR Information System and Credit Management.
- **Accounts Payable:** Vendor Groups, Vendor Master Data, House Banks, Bank Accounts, Check Lots, Reason Codes, Automatic Payments, Recurring Entries, Invoices, Credit Memos, Closing Procedures and AP Information System.
- **Asset Accounting:** Asset Class, Asset Master Records, Chart of Depreciation, Acquisition, Scrapping and History Sheets.
- **Controlling :** Configuration of controlling area, maintaining basic data for secondary cost elements. Cost allocation; Assessment & Distribution Method; maintaining projects and planning profiles.
- **Integration:** Implementation, testing, and Cross-functional integration knowledge with FI and MM modules and FI and SD modules.
- **Exchange Rate Types:** BUY TYPE EXPORTS, Sell TYPE IMPORT, AVERAGE Rate.
- **The New General Ledger:** Document Splitting, Balanced books by dimensions like Profit Center, segment, Business area, etc. Real-time integration of Financial Accounting with FI CO, Parallel Ledgers.

## WORK EXPERIENCE

◆ **Organization Name:** My Careersmith Private limited

**Position:** Sap Fico Consultant

**Work period:** 2 March.2018 to Till Date

### 1. **PROJECT**

Client : Laxmi Group of industry.  
 Duration : JAN 2020 to Till Date  
 Roll : Associate Consultant FI-CO  
 Project type : Post Implementation Support Project

#### **Responsibilities**

- Providing support for SAP FI Module.
- Interaction with end users for issue resolution.
- Solving issues/tickets with moderate and at times critical impact.
- Master data changes and check for all open transactions before go-live and closing all.
- Responsible for enhancements related to FI-GL, AR, AP, (R2R)
- Customized Line Layouts for GL, AP, R2R, and AR data entry and Report Displays.
- Creation of company codes and Business Areas providing balance sheet reports.
- Generating reports related to Cost Centers and Profit Centers.
- Created Substitution Rules for cost center at the time of creation of Sales order.
- Configuration of Financial Statement Versions for reporting and tax purposes.
- Additions and changes to Cost center and profit center standard hierarchy.

## 2. **PROJECT**

Client : SANGRAM AUTO COMPONENTS PVT.LTD  
Duration : March 2018 to DEC 2019  
Role : Associate Consultant FI-CO  
Project Type : Post-implementation support project

### **Responsibilities:**

- Created required organization structure by defining company codes and credit control areas.
  - Creation of Company codes, business area, chart of accounts, and G/L master data.
  - Defining and assigning number ranges, field status variants, fiscal year variants, document number ranges, posting periods, and tolerance groups
  - Customized screen layouts for document entry at Account/Document levels
  - Created Bank Master data, House banks, and G/L accounts for each bank account and created reconciliation accounts for vendors, customers, and assets
  - Grouped Customers to define Credit Control areas and Dunning Areas.
  - Configured recurring entries for automatic G/L postings.
  - Configured Tolerance limits and managed A/R reconciliation account for sub-ledgers for customers.
  - Configuring Input/output Tax and Withholding Tax Having strong documentation, problem-solving and analytical skills
  - Defined and Assigned Document Number Ranges.
  - Defined Account Groups and Tolerance Groups for Vendors & Customers & Documents types.
  - Designed and Configured Vendor Master Data: Vendor Group, Vendor Field Status, Creating Vendor and Customer Master Data and Risk Categories.
  - Configured Outgoing Payments, Open Item Clearing in Accounts Payable.
  - Special GL Posting for Down payments
- Configured Cash Journal, Credit memo, and Automatic clearing of General Ledger, Accounts Payable, and Accounts Receivables

◆ **Organization name: Infosys BPO Ltd. Pune.**  
**Position:** Senior Accountant  
**Work period:** 5<sup>th</sup> May.2014 to 16<sup>th</sup> Feb 2018

◆ **Job responsibilities :**

#### **Process Executive- Senior Process Executive Infosys BPO LTD**

- Handled various kinds of invoices and credit notes as per Standard operating procedure (Foreign/domestic invoices-Manual/Automatic) in SAP.
- Share experiences in Team huddles to facilitate capture of knowledge.
- Deliver on the new process in order to meet client goals
- Resolving invoices related queries of new team members.
- Provides support to TL in engagement level activities like logistic, Stationary, training.
- Worked as a co- coordinator between AP & Buy function in order to resolve pricing issues.
- Conducting training for the Team in order to ensure right skilling
- Supports the TL by training people on process /Domain as part of growth plan

- Conducting daily Team huddles, provide training/input on process to the team in order to ensure delivery
  - Handle escalation at process level in order to ensure high customer satisfaction
  - Participate in ideation process and produce the documentation and train the team on reengineered process.
  - Prepare daily/Weekly/ Monthly dashboard and report to the internal & external stakeholders
  - Allocation of invoices and tracking of completion in order to timely approval of invoices.
  - Resolve vendor's queries through phone calls and e-mails
  - Resolving stop credit cases
  - Maintain documents to ensure compliance with vendors
  - Inbound and Outbound phone calls
  - Manual Invoice Processing Via: FV60, FV65, F-63
  - Parking & posting of Invoices
  - Guiding vendor in Online processing of payment
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- Working as "Invoice Process Officer" part of account payable P2P process.
  - **Urgent Mail Box payment of govt. vendor** made payment of **critical Vendor**.
  - Work as lead of **trade creditor** team **wcm** team.
  - Work on **31+ invoices** get releases and clear date voice ageing Invoices.
  - Payment of **FOREX invoices** as per **Exchange rate**.
  - Process **credit note** with invoices and try to balance transactions.
  - Recover and rectify **cross posting** made by accountant.

### Process Specialist

- Process Definition & Documentation, Process Training & certification
- Operational – Resource planning & manpower training
- Handling a team of 25 members which includes Invoice processing, service desk & Expense management Team.
- Performance planning
- SLA & Process Compliance
- Work allocation
- Customer interaction

### EDUCATION

- ⇒ **M.B.A (Finance & Marketing):** From North Maharashtra University, Jalgaon (Jan 2013)  
**Institute:** S.S.V.P.S.B.S.DEORE COLLEGE OF ENGINEERING DHULE.
- ⇒ **B.COM (Account):** From North Maharashtra University, Jalgaon (2009)  
**Institute:** S.S.V.P.S.ARTS & COMMERS COLLEGE DHULE.
- ⇒ **H.S.C (Account):** From Nasik Board, Maharashtra.  
**Institute:** S.S.V.P.S.ARTS & COMMERS COLLEGE, DHULE

## **COMPUTER SKILL**

SAP strong knowledge of SAP FOCO consultant.

## **PERSONNEL INFORMATION**

Full Name: Rakesh y dalal  
Gender: Male

Date of Birth: 11/02/1985  
Marital Status: Married

Nationality: Indian.  
Passport no: L7243826

## **DECLARATION**

I hereby declare that the entire particular stated in this Resume are true to the best of my knowledge and Belief In the event of suppression or distortion of any fact in the Resume I shall be responsible.

Date:

Place:

**You're faithfully.**

**(DALAL RAKESH Y.)**