

# G.Rama Satya Phani Sarma

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|---|--|---|------------------------|
| <b>Cost Accountant</b>  | <b>Career Objective</b>  |   |                        |
| <b>Personal Information</b><br>Ph:- 8790225863<br>Email ID:-<br>Phanisarma.g@gmail.com  | To work for a progressive and growth oriented organisation, which provides an opportunity to excel my professional knowledge and skills to grow along with the organisational objective. |   |                        |
| DOB :- 30-05-1996   | <b>Professional Qualifications</b>   |   |                        |
| <b>Address</b><br>D.No: 26-28-30/1,<br>F.No:- S-2,<br>Vyshnavi Nilayam,<br>A.T.Agraharam 1st lane<br>Guntur-522004  | <b>Qualification</b>   | <b>Name of the Institute</b>  | <b>Year of Passing</b> |
|   | CMA  | ICAI  | Dec-19                 |
|   | CA-IPCC  | ICAI  | Nov-18                 |
|   | <b>Academic Qualifications</b>   |   |                        |
|   | <b>Qualification</b>   | <b>Name of the Board</b>  | <b>Year of Passing</b> |
|   | B.com (A&F)  | Indira Gandhi National<br>Open University, New<br>Delhi   | Dec-16                 |
|   | Intermediate   | Board of Intermediate, AP   | Mar-13                 |
|   | SSC  | Board of Secondary<br>Education, AP   | Mar-11                 |
| <b>Technical Skills</b><br>Accounting and Book<br>Keeping<br>Financial Reporting<br>Management Reports<br>Generations<br>Indirect Taxation and<br>Direct Taxation Filings<br>Reconciliation Audit<br>Statutory Audit<br>Compliances | <b>Practical Training Experience</b>   |   |                        |
|   | 24-05-2014 to<br>24-01-2015  | Practical Training under CMA G S N Ganesh Pedamallu<br>Location : Rajahmundry<br>Experienced in the Areas of Taxation,Accounting,Costing                            |                        |
|   | 26-10-2015 to<br>25-10-2018  | Practical Training under "Umamaheswara Rao & Co.",Guntur<br>Experienced in the Areas of Taxation,Accounting and Audit.  |                        |
| <b>Computer Skills</b><br>MS-Office<br>Tally, Winman<br>Glimpse of SAP  | <b>Work Experience</b>   |   |                        |
|   | 05-11-2018 to<br>10-12-2020  | Assistant Accounts and Finance Manager in M/s Gajavelli<br>Spinning Mills (P) Ltd,Guntur.Experienced in the Areas of<br>Taxation, Accounting and Management Reports |                        |
| <b>Soft Skills</b><br>Self Confident<br>Good Communication<br>Skills<br>Quick Learner<br>Very Interactive<br>Team Player<br>Positive Attitude   | <b>Audits Involved</b>   |   |                        |
|   | <b>Statutory Audit</b>   | Life Insurance Corporation of India { South Central Zone}<br>Sri Venkateswara Institute of Medical Sciences (SVIMS).<br>Various other Private limited Companies     |                        |
|   | <b>Internal Audit</b>  | Tirumala Tirupati Devasthanam (TTD) Reception Wing<br>Various private limited companies.  |                        |
|   | <b>Tax Audit</b>   | Various Individuals , Partnership Firms<br>Non Profit Organisations and Private Limited Companies   |                        |
| <b>Interests and Hobbies</b><br>Interest to Participate in<br>Social Welfare Activities<br>Cricket,Chess and<br>Badminton   | <b>Reconciliation Audit</b>  | Stock Verification of Manufacturing Companies<br>ITC Tobbacco Packed products,Shreyas Life Sciences   |                        |
|   | <b>Languages Known</b>   | English, Telugu,Hindi   |                        |