



# SURAJ JHA

## CONTACT INFORMATION

Mobile: +91-9958259323  
Email: suraj152@gmail.com

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## OBJECTIVE

I would like to work for professional, progressive organization, which would benefit from the skills and experience that i have gained, and which provides me with an opportunity for personal and professional growth.

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## COMPUTER TECHNICAL SKILLS:

- MS Office
- Operating system: Windows/macOS
- MS Navision & Tally

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## WORK EXPERIENCE:

### LOCO AVENTURA TRAVEL PRIVATE LIMITED

from August 2016 to March 2021  
(Worked as Operations Manager)

### Proptiger Realty Private Limited

From September 2013 to July 2016  
(Team Leader Finance)

### Intrepid Travel Pty. Limited

From September 2012 till August 2013  
(Tour Guide India Region)

### Intrepid Travel Pty. Limited

From September 2009 till August 2012  
(Finance Executive)

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## EDUCATION HISTORY:

### 2 YEARS POST GRADUATION IN INTERNATIONAL BUSINESS

Year of Passing, 2016  
University: Symbiosis

### BACHELOR IN COMMERCE

YEAR OF PASSING, 2011  
UNIVERSITY: DELHI UNIVERSITY

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## OTHER SKILLS:

- Good communication and oratory skills.
- Good understanding of technology and ability to learn fast.
- Ability to interface and work closely with others in a team environment to achieve common goals.
- Ability to deliver committed results within the stipulated frame of time.

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**PERSONAL INFORMATION:**

Father's Name: Gulab Jha

Date Of Birth: 09th Aug 1990

Languages Known: English & Hindi

Marital Status: Single

Hobbies: Cycling

Address: B-4947, First Floor, St. No. 113/9, Sant Nagar  
Burari, New Delhi 110084

Date:

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