Mr. Vinit Adhir Borkar

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Summary:

- Total experience of 4 years as Business Analyst
- Brings specific expertise to the design, instruction and operations of technical solutions.
- Providing excellent customer service by assisting in IT solutions and providing strategic guidance.
- Good team player with effective communication and good presentation skills.

Objective :

To work in dynamic, professional and enterprising environment which will provide me the potential for advancement and increased IT skills, decision-making responsibilities through consistent learning under the business and IT leaders.

Professional Experience:

Company name:	**Vernost Marketing Technology Solutions Pvt. Ltd. Mumbai.**
Designation:	**Business Analyst**
Duration:	April 2019 - PRESENT
Software and Tools:	Justinmind prototyping tool, Adobe XD for Mock-ups, Zeplin, JIRA

Company name:	**BPM-D India Pvt. Ltd. Mumbai.**
Designation:	**Business Analyst**
Duration:	July 2017 - March 2019
Software and Tools:	Signavio, MS Project, Microsoft Visio, BPM-D Web App, Tableau for Dashboards, Camtasia Video Editor, Survey Monkey, RPA, CMAP for timesheets, WordPress and Adobe XD for Mock-ups

Company name:	**IYCON India Pvt. Ltd. Mumbai.**
Designation:	**Business Analyst/Technical Consultant**
Duration:	November 2015 – June 2017
Software and Tools:	QPR, M-files, CANEA, AfterSpyre, Bugzilla, JIRA, LotusNotes to M-Files Integration, Sharepoint to M-Files Migration and SQL Server 2008-2012.

Internship:

Company Name:	**Syntel Ltd, Mumbai.**
Project Name:	**Automated Timesheet System (ATS)**
Designation:	**Trainee Software Developer (Intern)**
Year:	2015
Technologies:	ASP.NET with C#, HTML, SQL Server 2008 as database

Projects:

International Project (Egypt) for 7 days:
- Travelled to Egypt for Business Meeting with clients.
- Conducted Workshops for clients to improve their business processes in terms of Process Management & Strategy Management.
- Analysis of existing "As Is" processes in the Client's Organization and creation of Flowcharts for improved "To Be" processes in QPR Process Designer tool.

International Project (Dubai) for 3 months:
- Travelled to Dubai (UAE) for Client-Side Implementation Project for a period of 3 months i.e. from January 2017 – April 2017.
- Responsible for carrying out requirement analysis for the Implementation.
- Prepared BRD document related to Requirements Gathering before the implementation.
- POC preparation for Demo of the partner products.
- Responsible for client-side implementation of the entire project which involved Requirement gathering, POC preparation, actual implementation as per project plan, responding to changing requirements of client, providing a feasible way to achieve the new requirements and providing final handover and rollout of the project to the client.
- Performed various types of testing during implementation such as Network Bandwidth Testing, Scenario Testing, User Acceptance Testing (UAT). Etc.

Trriple Plus Mobile App (Android & iOS):
- Creation of a loyalty-platform based mobile app for Trriple client located in Dubai UAE.
- Enabled creation of earn & redeem module for the mobile app where users can earn points by buying items and can redeem those points on different partner platforms.
- Users can also buy partner vouchers using those earned points.
- Creation of rules in backend for specific users who can earn points based on certain conditions.

Hotels website implementation:
- Implementation of hotels website for an esteemed client.
- Creation of separate Earn & Redeem flows.
- Integrated various partner API's in the Hotels website to get prices from different partners.
- Implemented caching mechanism for partner prices. i.e. 2 separate caches to store prices and one simultaneous real-time price hit from the API.

Development of Survey module for a client:
- Performed analysis of how Survey Monkey tool works.
- Designed basic working of Survey Monkey with help of flowcharts & mock-ups in Adobe XD & PPT.
- Upon sign-off, successfully implemented Survey module for client.

Designing Widgets & Dashboards for Web App:
- Initiated meeting with client regarding the exact requirement.
- Designed Individual Dashboards for 3 designations of client. i.e. Control Operator, Reviewer & Auditor.
- Researched various types of widgets and suggested around 4-5 widgets per dashboard page.
- Conducted feasibility study of widgets and their working with the development team.
- Carried out POC demo to client & prepared final sign-off documents for widgets implementation.

Implementation of Projects & Value Package module:
- Preparation of Projects master page module and linking of value packages to individual projects.
- Created rules regarding working of these modules & verified the same from client.
- Conducted research on various MS Project implementations to check how timeline works.
- Created Mock-ups for Gantt chart view (timeline) to be developed in Web App.

Roles & Responsibilities as Business Analyst:

- Handling and participation in client meetings to understand their requirements.
- Preparation of various documents based on the requirements such as BRD document, SRS document, technical specification document etc.
- Making POC's (proof of concepts) as per the client's need and help the sales team to demo the POC.
- Preparation of Mock-ups & dashboards to give a look and feel to the customers.
- To work on various tools such as Signavio, MS Project, MS Visio, QPR, M-Files, CANEA, etc. for strategy management and project management purposes and accordingly test the tool before release to the clients.
- Resolve client's issue by providing resolution through emails, Skype Calls, Chat or Remote support.
- Prepare step by step document for the client to resolve their issues, also upload document to the knowledge base.
- Perform software installations, activations for the new employees and help them to troubleshoot their issues.
- Provide training and helping new employees to understand the company's technical policies.

Role as a Software Tester:

- Testing functionality of company website and other developed tools as an end user.
- Prepare the test cases and help the development team to improve the product functionality.
- Raising issues in JIRA tool for bug/defect tracking.
- Provide suggestions as end user to the software development team to improve the product.
- Test the new versions of the QPR and M-files before releasing them for the clients. Help the client to understand the new features software.

Other Achievements:

- Completed QPR developer certification for QPR Metrics, QPR Process designer and QPR Enterprise architecture software.
- Completed M-files certification.
- Completed Robotic Process Automation (RPA) basic courses for Business Analyst.

Software Exposure :	
Languages:	C# with ASP.NET, C++, Java.
Web Technologies:	HTML, CSS, VBScript.
RDBMS:	SQL Server 2008/2012.
Operating System:	Windows 10/8.1/8/7/XP/2000/98.
Documentation tools:	MS Office 2016/2010/2007/2003.
Emailing:	MS Outlook 2016/2010/2007.
Remote Session software:	LogMein Rescue Technician Console, AnyDesk, Remote Desktop Connections, Team Viewer, Skype for Business.
Software Testing Tools:	Bugzilla & JIRA

Academic Achievements :

- Represented Vidyalankar School Of Information Technology – BOX Cricket and Football.
- Secured 1st position in Langdi Tournament held at Vidya Mandir High School.
- Attended Dale Carnegie program – "GENNEXT".
- Served as a Participant in VISTA TechFest in Thakur Institute of Management Studies Career Development And Research (TIMSCDR) held in 2014.
- Projects undertaken such as "ICT" (Information Communications Technology) at University Level.

Educational Qualification:			
Degree	**Name of the Institute**	**Year**	**Percentage/ CGPI**
MCA (Masters in Computer Application)	Thakur Institute of Management Studies, Career Development & Research (University of Mumbai)	2015	6.59 CGPI
B.Sc. (Information Technology)	Vidyalankar School of Information Technology (University of Mumbai)	2013	60.89%
H.S.C.	Nirmala Memorial Foundation College Of Commerce and Science (Maharashtra State Board)	2010	60.00%
S.S.C.	V.P.M.S. Vidya Mandir High School (Maharashtra State Board)	2008	82.30%

Personal Information:	
Name:	Mr. Vinit Adhir Borkar
Date of Birth:	21st August, 1992
Passport No.:	M1658947
Present Address:	C-201, Vini Gardens, Bldg No. 1, Mandpeshwar Road, Borivali (West), Mumbai 400103 State – Maharashtra. Country- India.
Languages :	English, Hindi, Marathi, Konkani.
Hobbies:	Travelling & Driving on road-trips, Listening to Music, Playing Cricket & Football, Watching Movies & TV series, Exploring new electronic devices etc.