

# Kamalakkannan L

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An accomplished and result orientated lead with rich experience in developing and managing supply chain management strategies. Committed to continuous improvement & automation and recognized for consistently exceeding expectations and job requirements.

## Key Competencies

Motivated & Result driven professional with over 7.5+ years of experience in Supply Chain, Purchase, Sales team.

## Professional Experience

**Hewlett Packard (Aruba)**

**(March'20 – Till Date)**

**Designation: Sales Processing Associate V (Level 5-Lead)**

- Managing a team of 15 members of Sales quoting team.
- Work along with the team members for closing the urgent and priority cases.
- Work along with Sales team for handling escalations for the requested quotes
- Manage inflow of the cases and take care of equal assignment to achieve TAT.
- Share the reports on daily basis about the status of all the cases
- Create support quotes in SAP system based on the request from distributors and End customers and internal sales teams in EMEA region.
- Validate each customer and provide the SLA's based on their category
- Interact with internal teams for creation of customer details in system
- Based on the serial numbers provided, validate the serial numbers in system and find out whether that item is already in active support or not.
- Based on the above validation we need to determine the type of quote that needs to be created in SAP
- Determining the charges for Return to Support in case there is lapse in contract/Support.
- Once the quote is created the same will be shared with the requesters and also through web.
- Once the quote is accepted, PO copy will be received from vendor for order processing in system
- Process the order if all the parameters are met.
- To seek for internal approvals, in case of deviation from standard process

**Sify Technologies Limited.**

**(July'17 – Nov'19)**

**Designation: Executive - Commercial**

- Procurement based on Oracle Purchase Order.
- Convert daily requisition to PO, order confirmation & follow up.
- Screening of requisitions Prior to Forwarding to the supplier.
- Co-ordinate with Customs clearance agent for the clearance of all the materials
- Arrange all the necessary documents for clearance and to take care of duty payments.
- In case of any queries, work directly with Airport Authorities for clearance.
- Maintaining all procurement documents, like Quotes, NDA's, NCNR's.
- Reconciliation vendor statement with system & manual.
- Purchase related all responsibility - New Vendor Development, price negotiation with vendor, PO releasing, material delivery.
- Daily interaction with vendors for payment and price Negotiations.
- Ensure the quality & quantity of material purchase at site.

- Creating different reports as required by management OTD, PR status for team.
- Negotiating with the vendors for Rate, Delivery and Payment Terms.
- Co-ordination with the finance teams to ensure on time payment releases to the Suppliers

## **Flextronics Technologies**

**(June'14 – Mar'17)**

### **Designation: Specialist – Procurement**

- Taking care of Procurement Activities with Flextronics (Guadalajara \_ Mexico)
- Creating purchase order based on BaaN as per the demand
- Create and maintain Macros in order to simplify the process steps and save timings as an additional responsibility
- Selecting the parts with accurate available information, executing the PRs via EDI setup to suppliers already set in the system
- Working with Planning team for expedite, checking with suppliers for stock on alternate P/N (if available), search on Distributor & broker portal for stock availability, validating with Engineering Team for using alternate MPN.
- Coordinating with suppliers on order confirmation and ensuring shipment is done as per commitment to meet production plan.
- Sending weekly Open Order Report to suppliers for changes in orders as per Customer demand.
- Following-up on shipments, in case of any customs hold, prioritizing the clearance by checking with Logistics Team for paperwork or other shipment discrepancies.
- Negotiating with suppliers for pushing-out high dollar value orders to reduce in-transit stock value on month-end basis.
- Pushing suppliers for meeting expedite requests, checking possibilities on drop shipment, partial shipment, diverting stock allocation for other customers.
- Daily analysis on Purchase Price Variance (PPV), to ensure orders are placed without PPV and contact CSCM/SCM for necessary approvals if PPV occurs.
- Liaising with Third Party Customs Clearing Team to ensure cargo green channel.
- Working with warehouse team on receiving challenges for the smooth receipt process.
- Follow RMA & RTV process with vendors during MRP, spec mismatch, supply of non-compliance parts.
- Strengthening and building relationships with the vendors for preparing schedules and assuring that manufacturing, inspection and dispatches from vendors' works are done as per committed contracts, standard terms, and conditions
- Checking with AP Team for smooth processing of invoices uploaded by supplier on vendor portal, in case of any issues liaising with supplier and maintaining timely release of payment to avoid shipment hold.
- Effective trainer & Mentor for new joiner's / team members and guide them towards effective discharge on their KPI. Performing quarterly item validation to ensure real time data get replicated in master data file.
- Working with business excellence team to streamline process, SPOC for writing SOP, effective mitigating on new volume / transfer plans.

## **Career/Academic Highlights**

- Received Platinum Award for Creation of Macro which saved about 45 min time every day for each buyer
- Received 3 Pat on the back awards
- Received multiple appreciations from Internal stake holders
- Handled multiple new joiners and trained them.

- Created many macros that helped to save lot of timing in the process as an additional responsibility

## Strengths

- Self-driver of tasks and quick learner
- Team-Player, strong attention to detail and well-organized
- Highly adaptable to change and work both collaboratively and independently
- Can-do and Will-do Attitude, multi-tasking is a key strength
- Keen to learn new technologies, tools and languages
- Interested in technical related roles to explore and learn more on it
- Good analytical and communication skills

## Technical Skills

Proficient in Excel and VBA Macros, SAP, Oracle and Baan based Purchasing tools, Quoting, Microsoft Office, Microsoft Word, Power Point, Outlook, Basic knowledge in C, C++ and SQL,

## Languages Known

English                      Tamil

## Academics

- **B. Tech (Information Technology)**      Arunai Engineering College, Tiruvannamalai                      2012
- **HSC (12<sup>th</sup>)**                                      S.S.K.V Mat. Higher Secondary School, Kanchipuram                      2008
- **S.S.L.C (10<sup>th</sup>)**                                      S.S.K.V Mat. Higher Secondary School, Kanchipuram                      2006

## Personal Details

- **Name:** Kamalakkannan
- **Father's Name:** Loganathan
- **DOB:** 06.08.90
- **Address:** 61, Murugan Nagar, Thattithoppu, Thenambakkam Post, Kanchipuram – 631601

## DECLARATION

I hereby declare that the details furnished in the resume are true and complete to the best of my knowledge and belief.

Place:

Date:

Sincerely,  
Kamalakkannan L