

CURRICULUM VITAE

SULEKHA KUMARI

Email ID: slkhprakash@gmail.com

Contact No: 9708666111

SUMMARY

- Oracle Apps Functional Consultant with 6+ Years of extensive domain knowledge in **SCM and Finance Modules** – Oracle Order Management, Inventory, Quality, iStore, Purchasing, AP, AR, GL and Expense Claims.
- Worked on Cloud ERP Application – NetSuite for integration of Financial Modules – Payables, Receivables, Fixed Assets. Good knowledge on accounting.
- Extensive experience in Business Requirement gathering, Functional Analysis, Functional Design Document Creation, Test Plans, Test Scripts, User Acceptance Tests and Production Deployments.
- Experience of working in an Onshore-Offshore Team model and handling Team Management.
- Worked on Support Model for resolution of tickets raised by issues faced by Business Users on a day-to-day activity.
- Worked on PL/SQL – Procedures and Cursor creation for Oracle Concurrent Requests, CSV Reports.
- Flexible to adapt to client specific customizations and suggest relevant solutions as per the customized requirements.
- Dynamic team player who is consistently motivated toward success and achieving deadlines with an ability to work independently.
- Experience in interacting with Clients / Business Users to understand Business Logics / Rules. A quick learner who can swiftly adapt to new challenges.
- Actively involved in participation of weekly status meetings/calls with Team Mates and Onshore Leads. Worked for Australia Telecom Client.

EXPERIENCE

Company Name: Accenture Services Pvt. Ltd. (December'2013 – July'2017)

Profile: Application Development Analyst

Company Name: American Express India Pvt Ltd. (July'2017 - Present)

Profile: Financial Analysis Manager

KEY SKILLS

ERP: Oracle Ebusiness Enterprise Suite – R12 :

Supply Chain Management:

- Order Management – Order Capture, Quotes, Pick-Pack, Shipping.
- iStore – Order Placement
- Inventory
- Quality
- Cost Management

Payables:

- iProcurement
- Payables (AP)
- iExpenses

General Oracle Apps EBS Skills:

- Good Knowledge of HTML Page Personalization and Form Personalization.
- Employee Setups
- System Profile Options
- New Function, Menu, Responsibility, Request Creation.

Tools Used:

- Oracle SQL Developer
- WinSCP
- Putty

Programming Languages: PL/SQL

Scripting Languages: JavaScript, PHP, HTML

Microsoft Office Skills:

- Good Excel Skills – developed Reconciliation Reports.
- Word – Prepared multiple Functional Design Documents and Test Documents.

TESTING: Manual Testing.

- Knowledge of Functional, Integration, System testing.
- Knowledge of Writing, Execution and Review of test case.

PROJECTS UNDERTAKEN

1. Project in Accenture

1.1 Project Title: Australian Telecom Client Support

Domain : Communications

Oracle Apps Version : R12

Role and responsibilities:

- Supported a custom module for Returns Management System developed on Oracle Quality immediately after the joining the Project as a Fresher.
- Suggested several Process Improvements, System Improvements to client and received very good appraisals from business for the quality support provided.
- Worked as an Oracle Apps – Functional Consultant for Order Management and Inventory Modules.
- Implementation of various functionalities in OM – ATP, BOM/BOQ. Client Specific Projects for upgradation of Pick, Pack and Ship Interface through XML file transfer with a third party integration.
- Worked on iStore module and have a good knowledge on the customer, catalogue, sections and products setups.
- Well versed with Form and HTML Page Personalization (Web Based) – worked on multiple personalization specific to client on Order Entry/Query form.
- Completed end-to-end deployment of several enhancements raised by Business to achieve functionalities in OM, Quality and Inventory Module.
- Pro-active monitoring of Interfaces for file transfers between EBS and third party for B2B.
- Developed Report logic specific to client requirement to capture relevant data to facilitate business tracking of Orders.
- Enhanced business processes based on enhancements suggested, and improved system by suggesting ideas to improve process.
- Worked on Supplier Setups for Invoicing, Email ID and Address related setups for AP Reports.

1.2 Project Title: US Communication Client Software Transformation for NetSuite

Domain : Communications

ERP Tool : NetSuite

Role and responsibilities:

- Supported business to transform from SAP legacy systems to cloud application NetSuite.
- Guided users on steps to perform accounting.
- Helped users to understand system flow for the upgraded system.
- Reviewed the accounting process for the upgraded system if it is in sync with legacy system processes.

1.3 Project Title: Supply Chain Management Support for Agro-chemical based US Firm

Domain : Manufacturing

Oracle Apps Version : R12

Role and responsibilities:

- Supported client on day-to-day activity for Supply Chain Management.
- Resolve business issues related to Purchase Order Placement, Order Approval Workflows, Approval Hierarchy, issues related to different types of Orders placed by users.
- Resolve issues in Transportation Management.
- Suggest, design and deploy enhancements to improve the system for smooth Order Management Process.

2. Project in American Express

2.1 Project Title: ERP GL Support

Domain : Finance

Oracle Apps Version : R12

Role and responsibilities:

- Supporting GL related audit Queries.
- Generating Report Dashboards upon GL Data Analysis.
- Team Co-ordination for timely completion of Projects.
- Leading Team members to perform BAU activities timely and accurately.

TRAINING INTERACTION

1. Web Portal Designing using Content Management System “Drupal” (In 2011)

Organisation Name: **NIT Rourkela**

2. Online Application Form Designing using PHP, JavaScript and MySQL (In 2012)

Organisation Name: **Giant Meterwave Radio Telescope, National Institute of Fundamental Research, TIFR.**

ACHIEVEMENTS

1. **Ranked 38756th in AIEEE 2009**, the most prestigious exam in India
2. Awarded Apex Award –“ Extra Miler” in Accenture for Hard Work and Dedication towards work.
3. Awarded best new joiner at Project level.

PERSONAL TRAITS

1. Good team player with excellent learning ability, interpersonal skills, positive attitude and self-motivation.
2. Ability to work in a challenging environment and possess positive attitude.

EDUCATIONAL BACKGROUND

Education	Board/University	Year	%
MBA (IT)	Sam Higginbottom University of Agriculture Technology & Sciences	2018	77
B.Tech (ECE)	Guru Ghasidas Vishwavidyalaya, Bilaspur, C.G.	2013	93.5
XII	CBSE	2009	90
X	CBSE	2007	90

PERSONAL DETAILS

NAME	SULEKHA KUMARI
FATHER'S NAME	OM PRAKASH SINGH
DATE OF BIRTH	09/06/1992
GENDER	FEMALE
MARITAL STATUS	MARRIED

I hereby declare that the above information is true to the best of my knowledge and belief.

Sulekha Kumari