

G . S A M U E L S U H A A S

E-mail: sujasuhaas@gmail.com

Mobile: +918978747272

SUMMARY OF EXPERIENCE

- Possess 13+ years of experience in Indian and US Insurance domain.
- Knowledge on Motor, Health, Fire, Marine, Professional Indemnity, Contract All Risk, Life Insurance etc
- Knowledge of both Indian and US Insurance workers compensation claims Methodologies.
- Worked closely with the project stakeholders, SMEs and staff to understand the requirements and specifications for new applications along with re-engineering existing applications.
- Good writing skills in preparing Business Approach, Business Specification, (Business requirement Docs).
- Expertise in conducting Integration and Functional Testing and verifying, reliability and fault tolerance issues, developing Test cases.
- Extensive work experience in handling all the Branch Operations including Underwriting, Training, Customer service, Quality Assurance, Managing and Administration, Reporting, Banking, Recon Activities etc.
- Possess excellent interpersonal, communication and organizational skills with proven abilities in customer relationship management and planning.
- Good knowledge on working with different insurance applications that includes Guidewire, Agency Port, Genesys systems.
- Worked on end to end claims appraisal application development to implementation.

PROFESSIONAL EXPERIENCE (13+YR)

- Working as **Senior Associate (Business Analyst) – P&C** for **Cognizant Technology Solutions India Pvt. Ltd, Hyderabad** from 2nd -July-2014 to till date.
- Worked as **Business Analyst –P&C** for **Computer Sciences Corporation Pvt. Ltd, Hyderabad** from 21st -June-2010 to 27th -June-2014.
- Worked as **Branch Service Manger - Operations** for **ICICI Lombard General Insurance Co. Ltd, Hyderabad** from 11th Sep '2006 to 16th June-2010.
- Worked as an **Insurance Administrator** for **Cambridge Integrated Services India Pvt. Ltd, Bangalore** from 05th Aug '2005 to 5th Sep '2006.

PROFESSIONAL QUALIFICATIONS

- **AINS (Associate In General Insurance) Certified** from Insurance Institute of America and America Chartered Property Casualty Underwriting.
- Certified **Associate** from Insurance Institute of India.
- Certified **Licentiate (Life & General)** from Insurance Institute of India.
- Pursuing **Fellowship** from Insurance Institute of India.

ACADEMIC QUALIFICATIONS

- **Post Graduate Diploma in Insurance and Risk Management (PGDIRM)** from IIIF (International Institute for Insurance and Finance) affiliated to Osmania University with 75% from in 2005.
- **LLB (Bachelor of Law)** from Rayalseema University in 2014.
- **B.Sc (Environmental Management)** from Andhra University with 75% in 2003

JOB PROFILE 1

Designation: Senior Associate

Company: Cognizant Technology Solutions Pvt Ltd.

Duration: 2nd July 2014 to till date

Achievements:

- Awarded Extra miler award in the team.
- Awarded Biz Guru award in the team.

JOB PROFILE 2

Designation: Business Analyst

Company: Computer Sciences Corporation Pvt. Ltd.

Duration: 21st Jun 2010 to 27th Jun 2014.

Achievements:

- Awarded twice FSG Keys to Success Award in the Team.
- Awarded Employee of the Month the Team.
- Volunteer at Technology and Business Solution conference 2012-Hyderabad.

JOB PROFILE 3

Designation: Branch Service Manager – Operations

Company: ICICI Lombard General Insurance Company

Duration: 11th Sep 2006 to 21st June 2010

Achievements:

- PAN India Topper in Branch Service Quality consistently for 3months.

JOB PROFILE 4

Designation: Worker's Compensation Insurance Claim Administrator

Company: Cambridge Integrated Services Pvt. Ltd

Duration: 05th Sep 2005 to 05th Sep 2006

Accomplishments:

- As an Insurance claim Administrator, works on analysis and interpretation of the claims arising during the policy period
- Analyzing the Documents associated with the claim with comparison to requirements of the jurisdiction of the claim.
- Delivering the compensation of the claim.

- "Quality" in claims management is defined as executing best practices to manage every file, every day, every time. I rendered 99.75% quality in this regard.
- Promoted as Quality representative to maintain and develop the Team performance in quality area.
- Also undertaken Training Programs to the team members.
- Assigning task team members.
- Consolidation of production reports and preparation of MIS reports. Prepared process document and work instructions.

DECLARATION

I hear by declare that all the statements furnished above are true to of my knowledge.

Place:

Date:

(G. Samuel Suhaas)