



SUMMARY

Entry-level Data Analytics professional; recently completed the "Google Data Analytics Professional Certificate". Excellent understanding and proficiency of platforms for effective data analyses, including SQL, Google Sheets, Excel, Tableau, Python and R. Strong communication, organizational and analytical skills.

Certifications

- **Google Data Analytics Professional Certificate**
March 2021 – June 2021 (Coursera)
Completed extensive six month job-ready Google Career Certificate training. Demonstrated hands-on experience with data cleaning, data visualization, project management, interpreting and communicating data analytics findings. Confidence in transforming complex data into actionable and clear insights. Fluency in computer programming languages and solid understanding of databases.
- **Python by Great Learning Academy**
- **SQL and Relational Database by Cognitive Class**
- **The Fundamentals Of Digital Marketing by Google**
- **Career Edge by TCS iON**

PROFESSIONAL EXPERIENCE

- **Business Development Trainee** Dec'20 - Feb'21
BYJU'S – Think & Learn Pvt. Ltd. Bhubaneswar, Odisha
Sales
- **Operations Assistant** Jan '20 - Nov '20
Bharat Petroleum Corporation Ltd.(Contractual) Paradeep, Odisha
Administration and Operation Work.
- **Graduate Apprentice Trainee** Jan '19 - Jan '20
Bharat Petroleum Corporation Ltd. Paradeep, Odisha
Management Trainee
- **Relationship officer** Jun '18 - Oct '18
Axis Securities Bhubaneswar, Odisha
Sales and Customer Service.

EDUCATION

- **Electrical Engineering** 2012 - 2016
Krupajal Engineering College (B.P.U.T) Bhubaneswar, Odisha
Bachelors
- **12th (Science)** 2010 - 2012
Maharishi College of Natural Law (C.H.S.E) Bhubaneswar, Odisha
Higher secondary Education
- **10th** 2009 - 2010
P.C Vidya Mandir (B.S.E) Jagatsinghpur, Odisha
Secondary Education

Trainings

MCCAPC (MASTER CERTIFICATE COURSE IN AUTOMATION AND PROCESS CONTROL) in CTTC, Bhubaneswar (08/07/2016- 07/01/2017)

SANDEEP SAHOO

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Key Skills

Strong Analytical Skill

Problem solving

Data Cleaning

Data Visualization

Effective Presentation

Perform SQL queries

Create data visualizations using R

Create dashboards using Tableau

Python

Computer Proficiency

- Over 1 year of experience working in SAP Operating System
- Microsoft Office (Word, Excel, PowerPoint)
- MIS

Additional Details

- **Languages –** fluent in English, Hindi, Odia
- **Permanent Address:** Jagatsinghpur, Odisha