

# Srinidhi N S

✉ [devgirisri@yahoo.com](mailto:devgirisri@yahoo.com)

☎ +91 9886512180



## Professional skills

- MS Office (Adv Excel, Word, Outlook, PowerPoint)
- SAP Business Objects
- Data Visualization tools – Tableau
- SFDC Reporting
- MS Project, Visio & SharePoint
- Project Management
- Data Governance
- Process Planning & Compliance
- CMMi, ISO, SOX & ITIL Audits



## Certifications/Assets

- Trained and Certified **ITIL Foundation Professional**
- KPMG trained Internal Auditor & **CMMi Model ATM**



## Core Competencies

- Process Compliance & IT Audit
- Metrics Analysis & Reporting
- Project Planning & Management
- Global Project reviews
- Team Management
- Data Analysis Techniques
- Time & Resource Management
- Training & Development



## Education

**Master Degree (Master of Computer Application) Jun 2011**

Indira Gandhi National Open University, New Delhi

**Bachelors of Science - Computer Science Oct 2001**

Bangalore University, Bangalore

**Advanced Diploma in Computer Engineering**

Aptech Computer Education, Bangalore



## Personal Details

**Date of Birth:** 05<sup>th</sup> May 1978

**Languages Known:** English, Kannada, Hindi, and Tamil

Data-driven and detail-oriented Business Reporting Analyst. Knowledgeable and efficient in designing and developing company metrics and reports in order to change company strategies and yield results. I wish to continue working for companies that require innovative ways to boost business and improve profitability.

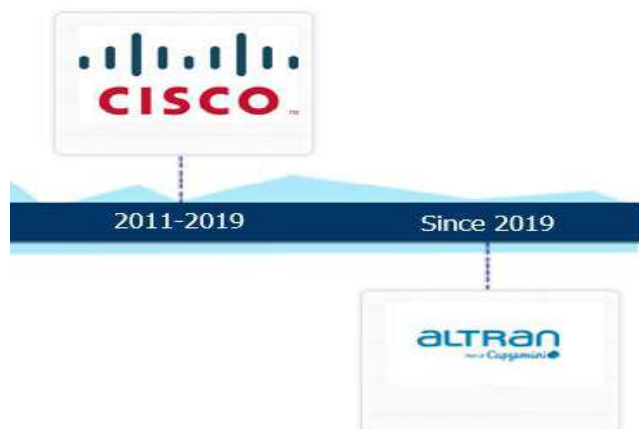


## Profile Synopsis

- Multi-skilled professional offering over 9 years of experience in IT sector.
- Reporting Analyst** with extensive Microsoft Excel experience (macros, v-lookup, and pivot tables)
- Built reports for new and existing customer accounts, analyzing data from various technical and specialized sources to include performance metrics and ad hoc information requests that foster stakeholder satisfaction
- Creating and maintaining various reports, tracking spreadsheets, and on-demand ad-hoc report requests, as needed, and within specific timeframes
- Well versed in analysis, assembly, and distribution of data information
- Acknowledged trouble shooter and a key decision maker with well-honed skill set in collaborating with project teams, interfacing with clients and deploying technology to build successful solutions for Clients.
- Gained solid exposure to Project and Program management policies, procedures and widespread technical tools evaluation, configuration, implementation, usages and troubleshooting of various process Metrics through CMMi and ISO
- IT Process and SOX Compliance audits - SEPG, CMMi, ISO & ITIL
- Test case execution and reporting – Manual Testing



## Career Timeline





## Work Experience

### **Quess Corp Pvt Ltd working for Altran Technologies India Pvt Ltd from Jun 2019 to present as Consultant – Business Reporting Analyst**

- Responsible for developing and delivering complex MS Excel based Dashboard reporting of Capacity Planning, Talent Acquisition, Resource Management by using Demand data from SAP & SFDC system and Supply data from Resource Management Database system.
- Prepares reports synthesizing analytical results, highlighting implications of findings. Follows through any further actions based on the results using sound business judgment
- Develop consistency across reports and develop meaningful dashboards and publish them
- Prepares preliminary interpretations of analyses for project teams, clients, and/or department management. Recommends suggested action steps based on the analytic results
- Conducts quantitative and qualitative analyses on a broad array of issues across disciplines, projects and functional areas. Structures and executes analysis independently
- Audit existing data to identify issues related to accuracy, completeness and integrity. Interpret data issues to identify corrective actions for reporting practices

### **IonIdea Pvt Ltd working for Cisco Systems Pvt Ltd from Jan 2011 to Jun 2019 as Program Manager – Business Finance Operation Analyst**

- As a Analyst supporting Cisco's Advanced Services Finance Operation Team Globally
- Publishing MS Excel based Transaction Revenue Forecasting Dashboard Metrics across AS senior management on a timely basis and monitor metrics to measure key performance indicators and project performance.
- Oracle Projects – Project Creation and Closure, Oracle Project Management Portfolio (Project Billing, Project Costing, Project Accounting and execution), Experience in Oracle Time & Labor and iExpenses tracking.
  - Doing end-to-end process for consulting line of business, from Oracle project setup to revenue reconciliation, handling all the communication with Cisco Line of Business.
  - Taking proper steps to ensure that the correct revenue and Invoice has been recognized for all the projects of Consulting Line of business.
  - Generating revenue and invoices based on the work done and as per the agreed contract term.
  - Interfacing the consulting revenue to GL and invoices to AR Preparing Revenue Reconciliation Sheets for the region.
  - Performing UBR (Unbilled Revenue) analysis
  - Carrying out Monthly, Quarterly & Yearly close for consulting business operations
  - Managing SLA targets and ensuring the standards are exceeded on a daily basis to meet all the deadlines.
  - Revenue & projects related issues.
- Ensures that global business processes and practices are followed in providing accurate financial analysis in support of Oracle e-business suite to facilitate decision making and future business strategies.
- Well versed with Oracle/Hyperion-Essbase tools usage for capturing AS Finance Headcount and Expenses related information.
- Well versed with SAP- Business Objects and Power BI to extract data to MS Excel for report analysis.
- Well versed with Plan-it tool Cisco's global expense and headcount planning tool used by financial analysts on a quarterly basis to set budgets and targets for Cisco departments.
- Well versed with Systems Integrator (SI) application for maintaining Profit and Loss (P&L) Hierarchy and the Management Hierarchy across Finance function.
- Tracking Invoices with respect to PID/Sales order number across Market Segment in AS with the Cisco's Invoice Tool and Status Tool.
- Manage Stakeholder Relationship and collaboration among Project Managers/Delivery Manager for driving Finance function effectively.

**Key achievement: Employee Performance Excellence Award 2012.**