**Guruprasad Devadiga**

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 **Maidan Bailoor Email ID: gp050392prasad@yahoo.com**

**Udupi 56101**

##### CAREER OBJECTIVE

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| To work in a challenging environment with pragmatic approach where I can enhance my skills to meet company goals and objective with full integrity and zest and also to achieve high carrier growth through a continuous learning process and keep myself competitive with the changing scenario of the world. |

***ORGANIZATIONAL EXPERIENCE***

**Company:** CDM Smith India

**Designation:** Intermediate Billing Analyst

**Period:** Jan 2020 – Till date

***ABOUT PROCESS***

CDM Smith is an engineering and construction company which provides solutions in water, energy, transportation, and facilities projects for government and private clients.

***ROLES AND RESPONSIBILITIES***

* Taking care of cash application process of complete US ALL and other regions.
* Processing refund and applying miscellaneous amount to respective GL string.
* Reconciliation of cash in bank and oracle R12.
* Researching on discounts, late charges, taxes.
* Pulling reports from Qlik and reviewing the projects.
* Closing the project once the balance due is paid.
* Performing weekly audits PIF, bill rate.
* Providing audit files to accounting team for review.
* Generating invoice based on the BU and sending it to client with proper backup document.
* Generating the intercompany invoice and interfacing it.
* Taking care of intercompany projects including entering lines times and expense in fusion and generating the invoice.
* Generating the intercompany invoice using conversion rate.
* Posting Germany invoices in Oracle R12.
* Supplier account creation.
* Cash application of CCI, NAU, Das projects.
* German invoice posting and updating dunning status in Oracle R12.
* Project creation in Oracle R12, Fusion and billing the projects.

**Company:** WNS global services

**Designation:** Senior associate ops

**Period:** December 2018- November 2019

***ABOUT PROCESS***

WNS is a leading global BPO company, offering outsourcing employment opportunities to many people.

***ROLES AND RESPONSIBILITIES***

* Order released once the outstanding the paid.
* Credit risk application uploaded in workflow with supporting documents.
* Following up with customer for outstanding amount and answering their queries.
* Preparation of weekly ATB, over credit, Held order reports.
* Preparing allocation report.
* Cash allocation to the respective accounts.
* Updating branch banking report.
* Taking credit card payment and processing refund to the customer.
* Reconciliation of intercompany account.
* From creation of accounts till getting the payment, End to end O2C activity.
* Complete review of customer account and submitting the credit review form for approval.
* Handful experience in Symix , Sap,Oracle Netsuite.
* Preparation of cash report for cash application purpose.
* Reconciliation activity includes intercompany reconciliation.
* Intercompany projects invoicing.
* Handling VMS account.

**Company** :Oracle India Pvt Ltd**.**

**Designation**: Senior Project Accounting Analyst - GFIC

**Period** :April 2015 – March 2018

***ABOUT PROCESS***

Oracle India Pvt Ltd is engaged in the financial operations of Oracle Corporation worldwide. At Oracle India, we support Shared Services in the areas of Project Accounting, Accounts payable, Accounts receivable, Quality, and Financial Planning & Analysis.

***ROLES AND RESPONSIBILITIES***

* Supporting EMEA operations related to Project Accounting process globally in Oracle
* Ensuring timely processing of Invoices /credit memos/rebilling for invoice discrepancies.
* Prepare invoices and revenue recognition for Time and Materials, Fixed price Projects & Support projects.
* Process appropriate project time and expense adjustments.
* Preparing revenue de-booking report monthly as it will help GL team and Finance team about revenue de-booked for particular month.
* 3 years of experience in Oracle R12 (ERP - 12.1.3) e Business Suite application.
* SR/BUG management, troubleshooting on revenue and invoice mass-generations / interface rejections.
* Organized Operations training and cross-team training for new hires.
* Auditing projects funds, bill rates, bill rate currency and other important project maintenance activities.

***ADDITIONAL RESPONSIBILITIES***

* Project – Takes care of Monthly **EBRO** analysis, **PAB** analysis.
* Assisting new hires in getting familiar with work environment and helping them to go through all the mandatory tests regarding oracle policies.

***PROFESSIONAL ACHIEVEMENT***

* Initiating ideas for Process Improvement to increase quality and performance.
* Have maintained 100% Quality & TAT in process activities.
* Received special appreciation mail from lobs for supporting them during quarter end and Month ends.
* Awarded YAR award for the month of Aug-16
* Awarded YAR award for the month of Jan-17
* Awarded YAR award for the month of Aug-17

***TECHNICAL SKILLS***

|  |  |
| --- | --- |
| **MS Office**  | Oracle Applications,Fusion (**Oracle Public Cloud**), VM ware, Peoplsoft,Symax, SAP, Oracle Netsuite.  |
| **Office 2007** | Oracle R12 apps, Oracle Image Process Management, CRM on demand. |

***AREAS OF EXPERTISE***

* Training and documentation.
* Input and output Quality Analysis.
* Oracle R12 EBS suite, Peoplesoft
* Oracle Cloud
* Revaluation of funds on multicurrency projects.
* Collection of payments due.

***STRENGTHS***

* Strong communication, learning and organizing skills matched with the ability to manage stress and time effectively.
* Strong sense of commitment.
* Positive attitude and Learning agility.
* Adaptability and Flexibility.

***EDUCATIONAL QUALIFICATION***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course** | **College & University** | **Month/Year** | **Class** | **Percentage** |
| **S.S.L.C** | Christian high school udupi | March 2008 | First | 79.36 |
| **P.U.C** | Poornaprajna p u college udupi | June 2010 | First | 82.67 |
| **B.B.M** | Poornaprajna college udupi | June 2013 | First | 69 |
| **MBA**  | Justice K S Hegde Institute of Management,Nitte | April 2015 | Distinction | 72 |

***PERSONAL PROFILE***

Marital Status : Married

Date of birth : 05-03-1992

Gender : Male

Nationality : Indian

Languages Known : English, Kannada, Tulu, Hindi.