

## **Harsha Chauhan**

**Email ID:** - harshaorg28@gmail.com.

**Contact No:-**8791193935

### **Expertise Skills:**

- Worked on Corporate Leadership hiring International and Domestic IT profile for PAN India.
- Worked on Corporate Leadership hiring for IT& US IT profiles..
- Strong experience of End to End Recruitments process.
- Responsible for handing IT verticals PAN India.
- Salary Negotiation for Middle and Senior level profile.
- Responsible for making strategy for Lateral and Bulk hiring.

### **Academic Qualification:**

B.B.A. in Management from C.C.S.University, Uttar Pradesh in 2016 with First Class.

### **Current work**

#### **Experience Reliason**

#### **Technologies.: -**

Designation:- Senior IT

Recruiter.

DOJ: - September-2019 to Till now

#### **Roles & Responsibilities:-**

- Responsible for End to End Recruitment C2H and Permanent Hiring.  
Analyzing job specification
- Screening the resume as per the clients specification.
- Identifying potential candidates through job sites, referrals, and Internet searches.
- Screening profiles: This includes initial level of screening to proceed with profiles for next round of interview.
- Conduct initial screening through telephone and personal interview to establish basics candidate information and work preference, to get an overview of their profiles and appraising them on various criteria set by firm before sending them to client's interview.
- Negotiating with the candidates on the salary.

- After getting the feedback about the candidates from clients, we scheduled the interview or telephonic interview for the shortlisted candidates with respective clients.  
- -- Place the selected candidates with the client as per the terms of engagement i.e. Contract or one time engagement.
- Following up with the candidates and clients till the candidates joins the company.
- Maintaining & Updating Daily Recruitment Tracker for Offer released, Joined and Drop out candidates
- Responsible for hiring IT skill sets like Dot Net, C#, MVC, WEB API, ASP.NET, WCF, SQL, PLSQL, MYSQL, Oracle, Data Migration, AJAX, Java, React.Js, Angular, UI Developer, Manual Testing, Automation Testing, IBM BPM Process Designer, Storage Management, Golang, WPF etc.
- Responsible for Managing Recruitment MIS reports across location.
- Responsible for handing corporate IT and Bulk hiring vertical.
- Reporting to Delivery Manager.

**Clients :-** Persistent Systems, Tecnotree, Capillary, Avizva, Nykaa, Sheoray Digital Systems Pvt. Ltd. Trigyn, Kreon Financial Services, Apisero, Inputzero, Nagarro etc..

**Ambrosia Infotech: -**

**Designation: - HR**

**Consultant Sector: - IT**

Sector

Location: - Mumbai.

DOJ: - July-2016- Aug-2019.

**Roles & Responsibilities:-**

- Responsible for End to End Recruitment C2H and Permanent Hiring.
- Responsible for Corporate hiring and Salary Negotiation.
- Responsible for preparing of HR MIS reports.
- Responsible for conducting F2F and Telephone interview for ASM,HR.
- Responsible for leadership hiring for PAN India.
- Responsible for hiring IT skill sets like Java Developers, C++, C#, SAP ABAP,SAP FICO, Advanced Java, Perl, shell scripting, Python, Angular.js, React.js, Mongoddb, Cassandra, Oracle, Data structures, Algorithm, Struts, MVC, MVVM, Android Developer, IOS Developer, Linux/Unix Admin etc.
- Responsible for sourcing and screening from job portals like (Naukri, Monster,

Dice, Career Builder and LinkedIn) and social sites.

**Clients** - Capgemini, L&T, Wipro, KPIT, Hexaware, Metro Global Business Services, Goldman Sachs, Mitsubishi Financial Group (MUFG), American Express, e-Bay, Syntel, UST Global, Cognizant, Cisco etc

**Declaration:**

I hereby declare that the above information furnished by me is correct to the best of my knowledge

Harsha Chauhan