

BALAJI BOMMIDI

Plot No. 188, Dr. Reddys Enclave, Maqtha
Mahaboobpet, Miyapur, Hyderabad – 500049.
b.balalji211@gmail.com
Mobile: 9492624408 / 9704598889

OBJECTIVE:

To build a long term career with an organization of my choice so that I can contribute in a superior way to the organization coupled with opportunities for my career growth and to keep up with the cutting edge technologies so that it becomes a win-win situation for both parties.

WORK EXPERIENCE:

TOSHIBA TRANSMISSION AND DISTRIBUTION SYSTEMS (INDIA) PVT. LTD. – 5.5 Years as a **Sr. Supervisor** in Procurement department.

DECCAN ENTERPRISES PVT. LTD. – Dec 2019 to till date as a **Sr. Executive** in Procurement department.

ROLES & RESPONSIBILITIES:

IN TOSHIBA TRANSMISSION AND DISTRIBUTION SYSTEMS (INDIA) PVT. LTD.

From Jul 2014 to Dec 2019 (5.5 Years)

Toshiba Transmission and Distribution Systems (India) Pvt. Ltd. Is a transformers (in transmission and distribution lines), Power Transformers and switchgears like SIS & GIS Manufacturing MNC Company in India and worldwide supplies, by leading with all government projects like TS TRANSCO and OPTCL etc.

- ❖ New supplier selection & development for commodity wise, Castings, Forgings, and Machined parts.
- ❖ Floating RFQ'S, making comparative statements and order finalization by negotiation with reference to our BOM requirement (OPR).
- ❖ Preparation & maintaining of MPP data with respect to daily production requirements to eliminate sudden shortages and to stream line the production without any discrepancies.
- ❖ Planning of procurement and Inventory control with respect to the project requirement.
- ❖ Preparation of Import RFQ'S, purchase orders and close monitoring Import shipments customs clearance by dealing with CHA.
- ❖ Responsible for Casting, Forging, Machining & sheet metal components procurement.
- ❖ Developing & maintaining the reliable suppliers for the above commodities.
- ❖ Communicated with customers to clarify requirements and provide information as needed.
- ❖ Collaborated with suppliers to monitor the performance and any reporting requirements.
- ❖ Developed strategic suppliers and negotiated contract agreements to reduce the number of vendors. In Resulting cost savings due to reduced administrative costs as well as quantity price brakes.
- ❖ Reviewing of supplier performances in terms of Quality and delivery of the materials.
- ❖ Follow the continuous improvement process, Resulting directly reduce the cost of poor quality & improve the vendor in aspects of quality & delivery.

ACHIEVEMENTS:

- ❖ Development of new vendors for Gas Insulated Switchgear (GIS) from 145 KV to 420 KV class in **Toshiba Transmission and Distribution Systems (India) Pvt. Ltd.**
- ❖ Accurate forecasting in Machining, welding and sheet metal parts manufacturing processes and cost estimations.
- ❖ Received award from Management of **Toshiba Transmission and Distribution Systems (India) Pvt. Ltd.** for process Improvement and cost Reduction of Gas Insulated Switchgear (145 KV to 420 KV) parts
- ❖ Established long term relationship in between the organization to the vendors.

KEY LEARNINGS:

- ❖ Involved in parts localization and supplier development for 145 & 245 KV GIS.
- ❖ I have an experience Sources of heat treatments, Induction hardening, Gas Nitro carburizing and surface treatments are well known and maintained good relationship among all of them.
- ❖ Involvement in commercial actives and payment terms finalization.
- ❖ I have a clear idea about raw material grades availability in market for switchgears and its chemical composition verifications.
- ❖ I have a clear idea on operating of measuring instruments and machines like as Rockwell hardness tester, Image measuring machine, Fisher scope film thickness machine, Micro Vickers hardness tester, Surface roughness tester, Vickers hardness tester, Delta premium chemical composition verification machine, Conductivity testing machine, 2D Height master(Basics), Ecotip portable hardness tester and etc...
- ❖ Developed and implemented various formats for payment tracking and parts status with regular updates at our factory and at supplier end also.
- ❖ And also know the verification of Chemical, Mechanical & Surface treatment reports etc....
- ❖ Well known in procurement activities in BAN, in our factory it termed as ERP (Entrepreneur resource planning)

ROLES & RESPONSIBILITIES:

IN DECCAN ENTERPRISES PVT. LTD.

From: Dec 2019 till Date

Deccan Enterprises Pvt. Ltd. is having the worldwide Supplies of Silicone composite rubber insulators by manufacturing by its own plant .Supply to Power transmission and distribution lines by execution of PGCIL, L&T, Bajaj and Chennai metro projects etc.

- ❖ New supplier selection & development for commodity wise, FRP, Forgings & Casting parts.
- ❖ Reviewed supply chain and prepared cost structure for suppliers.
- ❖ Procurement of Capital Goods in both Domestic and Import purchases.
- ❖ Developed strategic suppliers and negotiated contract agreements to reduce the number of vendors. In Resulting cost savings due to reduced administrative costs as well as quantity price brakes.
- ❖ Import orders management like ordering, Follow-ups, Customs Clearances etc.
- ❖ Follow-up with vendors to meet our targeted delivery dates with respect to production requirement.
- ❖ Preparation & maintaining of MPP data with respect to daily production requirements to eliminate sudden shortages and to stream line the production without any discrepancies.
- ❖ Planning of procurement and Inventory control.
- ❖ Monitoring Import purchase order procedures and Import customs clearance documentation.
- ❖ Responsible for casting, Forging & machining components procurement.
- ❖ Developing & maintaining the reliable suppliers for the above commodities.
- ❖ Communicated with customers to clarify requirements and provide information as needed.
- ❖ Collaborated with suppliers to monitor the performance and any reporting requirements.
- ❖ Follow the continuous improvement process, Resulting directly reduce the cost of poor quality & improve the cost quality & delivery.
- ❖ Manage supply chain performance and report monthly performance results, identifying issues and recommending corrective action.
- ❖ Improving supplier capability to meet the business needs & along with conducting supplier audits, Product & Process audits, Identify Non-Conformance & follow up action plan to prevent recurrence.
- ❖ Lead forecast and inventory planning meetings with other departments, reviewing recommended sales forecasts and inventory goals (emphasis on brand transitions, new product introduction, and promotions).
- ❖ Identify opportunities to reuse or recycle materials to minimize consumption of new materials, minimize waste, or to convert wastes to by-production
- ❖ Responsible for all procurement activities and Stores activities (GRN entry and Dispatches) in Oracle based ERP

KEY RESULT AREA

- ❖ Vendor Development, prepare of Enquiry and preparation of Comparative Statements.
- ❖ Negotiation with Party and Placement of Purchase Order / Work Order
- ❖ Follow-up with supplier for Delivery / Rejection / Shortage.
- ❖ Preparation of monthly Procurement Report
- ❖ Daily reporting of Purchase Activities to Manager
- ❖ To co-ordinate with Accounts department for bill passing & accounting process
- ❖ This position is key to assisting in the accomplishment of cost reductions and a key to controlling the higher costs, material purchases, and Services.
- ❖ To keep the price tracking of high value materials to plan purchases in such a way to have the pricing benefits.

CORE COMPETENCIES:

- ❖ Excellent ability in analytical approach towards decision making.
- ❖ Willingness to accept challenges along with the ability to work under pressure.
- ❖ Goal oriented and motivated individual along with the ability to work independently.

ACADEMIC QUALICATION:

Sl. no	Degree/ Course	Institution	Percentage
1	B-Tech in Mechanical Engineering	Ellenki College Institute of Engineering and Technology	60.00
1	Diploma in Mechanical Engineering	A.A.N.M &V.V.R.S.R Polytechnic College, Gudlavalleru.	75.38
2	SSC	Jnananda E.M. High school, Elurupadu.	79.00

Additional Qualifications:

- ❖ SAP
- ❖ ERP
- ❖ Oracle Based ERP.
- ❖ AUTO CAD
- ❖ CATIA-V5

SKILLS AND ABILITIES:

- ❖ Purchase Team Coordinator in between internal departments Like Production, QC and Stores.
- ❖ Requirement conversion from PR to PO'S and on time materials receipts Management.
- ❖ Problem solving using QC Tools.
- ❖ Knowledge in vendors development
- ❖ Knowledge in Supplier Quality audits
- ❖ MRM and MOM data presentation to the management.
- ❖ Forecast planner in terms of procurement of materials with respect to the upcoming projects.

SKILLS AND AREA OF INTEREST:

Personnel: Presentation skills

Strength: Adaptability, Self-motivation, Smart working, Communication and Problem Solving skills

Hobbies: Playing Volley Ball, Listening Songs.

PERSONAL DETAILS:

Name	B. Balaji
Father name	B. Murali Krishna
Date of Birth	1 st January 1995
Marital Status	Married
Languages Known	Telugu, English, Hindi

Declaration:

Here by I am confirming that the above mentioned details are truth to my Knowledge.

Place:

Regards

Date:

B. BALAJI