

JHANSY PRIYA.K

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PROFESSIONAL SUMMARY:

Ness Digital Engineering: July 2019 – Till Date

- HR Professional with 5.6 years of rich work experience in recruiting IT professionals.
- Devoted to providing high quality candidates in addition to, building and maintaining strong client/hiring manager relationships.
- Experience in Technical/IT Recruitment across all Levels, sourcing through Network, Job Portals, Referrals, and Social Network Sites.
- Collaborating with Stakeholders, including Onsite recruitment SPOC, BU & Practice Heads, Hiring managers, channel partners and ensure on time resource fulfillment.
- Plan, participate & execute large scale recruitment drives as per requirement on regular basis.
- Conduct HR interview, Negotiate salary and benefits, Offer management activities, Post offer connects.
- Adherence to the turnaround time for getting the candidates on-boarded and to ensure a constant follows up with the candidate till on-boarding.

Skills Hired- .Net Full Stack, Java Full Stack, UI Developer, Cloud AWS Architect, Devops Engineer, QA Automation , Tosca, Tech BA, Functional BA, Agile Coach.

Locuz Enterprise Solutions: April 2017 - April 2019

- Expertise in the areas of Staffing, Recruiting, Sourcing, Head Hunting, Team Handling, Reporting, Vendor Management, Sourcing, Interviewing, Client Handling, Salary Negotiation, Executive Hiring, Contract Recruitment, Team Management.
- Experienced in Volume/Mass Hiring and Niche Skill Hiring
- Proficient in recruiting candidates from all levels Junior Level to Senior Level.
- Experience in IT and ITES Recruitment.
- Possess excellent communications and interpersonal skills.

Key Skills:

- **End to end recruitment:** Sourcing, Staffing and on boarding candidates.
- **Screening:** Short listing candidates sourced through portal (Naukri, Monster, Times jobs and LinkedIn)

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and validating them on their experience and interest on the role.

- **Staffing:** Preparing Requisition gathering template and sending it to corresponding sourcing lead to initiate the sourcing. Short listing the profiles sourced and sending it to the respective hiring managers.
- **Hiring inputs:** Meeting hiring managers to understand niche skill profiles.
- **Technical inputs:** Understanding the requirement from the technical team and sourcing profiles based on their inputs.
- **HR Round:** Conducting HR round for the selected candidates and negotiating salaries on company standards.
- Promptly informing the rejected candidates about the reason for the rejections.
- **MIS:** Preparing reports on the no of closure, internal movements, and offer decline numbers to ensure the flow of work to reach the aspire rates. Sending weekly, Monthly and quarterly headcount and hiring report.
- **Vendor Management:** Coordinated with various manpower consultants to procure resources for its operations across India, general screening of the candidate's profile, short-listing them for the interviews.
- **Background Verification:** Background Verification carried out for the employees as per the policy, education, experience.

Captcha Soft Solutions: January 2015 – March 2017

- Recruitments Utilizing various sourcing method like Web portals (i.e. Naukri, Monster)
- Referring Internal Database, Employee referrals etc.
- Screening & short-listing candidates profile as per the requirements of clients.
- Coordinating with candidates for interview & conducting telephonic interview before short listing candidates.
- Interacting with candidate, doing initial screening. Understand their competencies & skill sets, making them understand job role.
- Providing complete, accurate, and inspiring information to candidates about the company and position.
- Preparing candidates for interviewing with the clients by providing detailed information about business strategy, job descriptions, and expectation.
- Arranging for personal interview on short listing, having good co-ordination with the client arranging the final interview.
- Coordinating with the company and with candidates after company selects the candidate.
- Performing detailed reference checking and/or reference analysis on selected candidates and reviews

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results with clients.

- Maintaining daily/ weekly/monthly reports such as interview status reports, closure reports & feedback reports.

Tristar Ford: August 2008- June 2010

- Around **2 years** of experience as a **DCRC MANAGER** at TriStar Ford, Visakhapatnam.
- Handled concerns of the customers.
- Knowing the root cause of the problem discussing with the floor team.
- Resolution of the concerns in the least time period possible.
- Acted as an active member of Task Force team in attaining quality control.
- Interacting with the customers to know the feedback of the service.
- Action plans were made to overcome the dissatisfied feedback.
- Making follow-up calls after sales / service of the vehicle to know the feedback of the service done.
- Booking appointments for the service of the vehicles.
- Worked on Auto Deal software for all the purposes.

WORK EXPERIENCE

- Working as a Senior HR Recruiter at Ness Technologies on rolls of Hiliks Technologies, Hyderabad.(July 2019 – Till Date).
- Worked as an Executive HR – Strategic Sourcing (Staffing Services) at Locuz Enterprise Solutions, Hyderabad (April 2017 – April 2019).
- Worked as a HR Recruiter at Captcha Soft Solutions, Hyderabad for 2.3 years.
- Worked as DCRC Manager (Dealer Customer Relationship Center Manager) at TriStar Ford, Visakhapatnam for 2 years.
- Worked as an intern as Guest Relation Asst in F&B service at Hotel Green Park, Visakhapatnam.

EDUCATIONAL QUALIFICATION

- **Post Graduate Diploma in Retail Management** from Symbiosis Centre for Distance Learning.
- **MBA in Marketing & HR** from Raghu Engineering College Affiliated to JNTUK University.
- **B.A (English)** from School of distance education, Andhra University.
- **Intermediate** from Sri Chaitanya Jr. College, Gajuwaka, Visakhapatnam.
- **SSC** from Visakha central school, Gajuwaka.

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PROFESSIONAL QUALIFICATIONS

- Completed Diploma from **Frank Finn Institute** in **Aviation, Travel & Tourism, Hospitality, Personality Development** at **Visakhapatnam**.

OTHER ACADEMIC ACTIVITIES

- Participated in several management meets representing our college.
- Acted as an active member of VITA (Vizag IT Association) representing our college.

PERSONAL DETAILS

Spouse Name : A. Sri Venkat Raman

Date of Birth : 6 July 1989

Marital Status : Married

Citizen : Indian

Permanent Address : K.JHANSY PRIYA,
H.No.8-2-293/82/B/36/A, Gayatri hills,
Jubilee hills Road No.10C,
Hyderabad-500033

Phone Numbers : +91 – 9676253737 (Mobile)

Languages Known : Telugu, English, and Hindi.
Working knowledge in Tamil.

Email Id : priyareddy4891@gmail.com.

Thanking you,

JHANSY PRIYA.K

Yours sincerely,

DATE:
PLACE:

(JHANSY PRIYA.K)