

## **RESUME**

### **CHIDANANDA KR**

H No: 50, Thammenahalli (v&p)  
Molakalmuru (tq)  
CHITRADURGA (D)  
PIN CODE: 577540

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### **OBJECTIVE:**

To work in a firm with a professional work driven environment where I can utilize & apply my knowledge & skills ,which would enable me as a fresh graduate to grow while fulfilling Organizational goals.

### **EDUCATIONAL QUALIFICATION:**

<b>Qualification</b>	<b>School/ College</b>	<b>Year of Passing</b>	<b>Board/ University</b>	<b>Percentage</b>
B.E(Mechanical)	Ballari Institute of technology and management Bellary	2019	Visvesvaraya Technological University, Belagavi	64.46
12 <sup>th</sup>	Sri Chaitanya P.U. College Ballari	2014	Karnataka Pre-University examination board	57.5
10 <sup>th</sup>	Gove high school Thammenahalli	2012	Karnataka secondary education examination board	78.08

## **TECHNICAL SKILLS**

- Operating System
- *Operating in Oracle ERP system*
- *ORACLE Ramco IAS*
- MS Excel, MS PowerPoint, MS Word, MS Outlook.
- *Power BI (Basic)*
- *IMS (Information Management System)*

## **Work experience:**

***Saint Gobain (Grindwell Norton Limited)- (Since Sep 2019 – Mar 2021 )***

***Customer service engineer -CSD***

### ***Supply chain management***

#### **Key Result Areas:**

##### **Order Management**

- Committing the ETD's to the Customer Orders.
- Weekly Scheduled Meeting with customers regarding Forecast, OTD, Quality and ETO orders.
- Ensuring Minimum sales order quantity to encounter the MOQ's, high value parts.
- Acting as single point contact for the orders placed on cooling & galaxy Ups models.
- Order management right from customer PO to delivery of goods.

##### **Materials Requirement Planning**

- Preparation of MPS for 12 Months based on Forecast & PAB analysis
- Handling 2K parts to executive Firm & Published Production Schedule.
- Resource Planning for Annual Targets
- Providing forecasts of Material by anticipating demand based on Marketing inputs /Trend analysis.
- Conducting Daily review meeting on Material availability status and getting expected dates from procurement dept & monitoring.
- Monitoring Inventory Project wise and taking necessary actions along with Material Team.
- Planning plant Supply chain & Monitoring supply chain metrics –Project wise

##### **Production Scheduling**

- Preparation of Firm Production Schedule for two Weeks as per conformed Customer Orders.
- Processing RMA (Return material authorization) requests & coordinating with CFT for rework scheduling to production.
- Preparation of the Shift schedules for the production lines.
- Conduct daily review meeting with production to get updates and resolve issues to meet target.

##### **Inventory Management**

- Maintaining Class A items with low inventory as per the defined terms.
- Giving schedules for "A" class items based on production plan, in order to maintain optimum inventory levels.
- Ensuring the level loading of the material to maintain the Inventory & Cash Flow.
- Preparation of CAPA on non-moving stocks.
- Request for clearance as per the daily plan for SEA Landed & AIR Arrived shipments.
- Ensuring the supply chain health at DC centre.
- Monitoring Inventory Project wise and taking necessary actions along with Material Team.
- Preparing MIS reports on Inventory, Production Compliance & Delivery compliance.

## **Procurement**

- Identifying & Alerting Critical & Line Stopper parts like Highly consumed & High Lead Time Parts.
- Coordinating with local procurement team for the Raw materials based upon the daily plans.
- Releasing & authorization of Internal Orders to receive the materials from the other Amara Raja organizations.
- Coordinating with Import procurement team for the raw materials & ensuring the goods are moving as per the production requirements.
- Identifying & developing potential suppliers, visiting existing suppliers, and building and maintaining good relationships with them.

## **Distribution and Logistics**

- Preparing Dispatch schedule daily and Weekly as per Customer requirements.
- Ensuring the daily dispatches with logistics department.
- Coordinating with concerns departments for timely dispatch of products.
- Preparing the Service level agreements for the FG products and getting it approved from the Marketing team.

## ***MITRA S K PRIVATE LIMITED - Jr executive customer service (CRM) (Currently Working)***

### **Customer Relationship Management Department**

- \* Ability to work to tight deadline and under pressure.
- \* Authorize to type test certificates, letters and bills.
- \* Authorized to coding and decoding of sample and sending sample to laboratory.
- \* Updating vessel shipment, DOR reports and preparing test certificates in EIC format.
- \* Assist BM in the office administration.
- \* Deputize for branch manager in his absence.
- \* Ensure in that all callers in person or phone in way that customer satisfaction in achieved.
- \* Following standardized company procedure relating to all aspects of office performance prepared monthly reports on the frequency of occupancy.
- \* Ensuring that in queries and messages relayed effectively to staff members.
- \* Updating data base with confidential and relevant information.
- \* Completing task and activities in time.
- \* Maintain paper record and filling in a system.
- \* Co-Ordinates with senior member for various reports and MIS.
- \* Explaining office procedure to new or junior members of staff.
- \* Making sure that office meeting the strictest health and safety requirements.
- \* Typing and preparing reports.
- \* Conduct safety and educational talks to different work places.
- \* Developed safety policies and producers.

***HOBBIES:***

- *Hobbies are Playing Cricket, Cooking, Reading novels and Watching Movies.*

***PERSONAL INFORMATION:***

***Name:*** CHIDANANDA KR

***Date of birth:*** 01.06.1996

***Gender:*** Male

***Father's name:*** Dodda rajanna

***Mother's name:*** Lakshimi devi

***Academic Status:*** B.E,

*Mechanical Engineering*

Ballari Institute of Technology and Management Bellary-583104

***Languages known:*** English, Kannada, Hindi and Telugu.

***DECLARATION:***

*I hereby declare that the information furnished above is correct to the best of my knowledge.*

***Date:***

***Place:***

***With regards***  
**CHIDANANDA KR.:**